

**EAST WASHINGTON SCHOOL CORPORATION
 ADMINISTRATIVE OFFICE
 1050 N EASTERN SCHOOL RD
 PEKIN, IN 47165
 812-967-3926**

NON – CERTIFIED APPLICATION

Application Date:

Name:

Address:
Street City State Zip

Phone Number: SSN: (Optional)

Type of Employment Requested: Full Time Part Time Substitute

If part time, list number of hours desired and days available:

Rate of Pay Expected:

Date You Could Begin Working:

Do You Have Relatives or Friends in Our Employ? Yes (Please list) No

Position Applying For:			
Bus Driver	<input type="checkbox"/>	Computer Tech	<input type="checkbox"/>
		Nurse	<input type="checkbox"/>
Bus Monitor	<input type="checkbox"/>	Cook	<input type="checkbox"/>
		Secretary	<input type="checkbox"/>
Coach	<input type="checkbox"/>	Custodian	<input type="checkbox"/>
		Instructional Aide	<input type="checkbox"/>

EDUCATIONAL BACKGROUND:

Type of School	Name and Location	Degree, Diploma, Certificate and Course of Study	Year Degree, Diploma, or Cert. Received
High School	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
College	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
Other Education	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>

SUMMARIZE ANY OTHER SPECIAL SKILLS OR QUALIFICATIONS:

EMPLOYMENT HISTORY: (List most recent first)

Name of Employer:

Address:

Supervisor & Title: Your Title:

Employed From: To: Begin Rate: End Rate:

Work Performed:

Reason for Leaving:

Name of Employer:

Address:

Supervisor & Title: Your Title:

Employed From: To: Begin Rate: End Rate:

Work Performed:

Reason for Leaving:

Name of Employer:

Address:

Supervisor & Title: Your Title:

Employed From: To: Begin Rate: End Rate:

Work Performed:

Reason for Leaving:

REFERENCES: (Do NOT list relatives)

Name	Relationship	Daytime Phone

WAIVER

I hereby certify that the information found within this application has been provided voluntarily and I waive any right to assert discrimination on the basis of that which has been divulged.

I hereby authorize all persons, firms, corporations, educational institutions, and organizations of any kind to release to the EAST WASHINGTON SCHOOL CORPORATION any and all information, files, or records pertaining to application, and to permit inspection, and to furnish copies of any documents pertinent to this application. I further authorize any and all persons in any capacity to answer any and all questions in any form that may be submitted to them concerning this application.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the East Washington School Corporation.

The information submitted on this application is accurate to the best of my knowledge. I understand that my application will be retained in current files for a period of one year.

Signature of Applicant

Date

East Washington School Corporation is an equal opportunity employer and does not discriminate against any individual because of race, color, religion, gender, national origin, or handicapping condition.

EMPLOYMENT APPLICATION ADDENDUM

- 1) Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer or if you offered a resignation, your previous employer?
 Yes No (If yes, explain the circumstances on a separate sheet and attach to this application)
- 2) Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?
 Yes No
- 3) Have you ever resigned from a prior position without being asked, but under circumstances involving your employer’s investigation of sexual contact with another person, of mishandling of funds, or of criminal conduct?
 Yes No (If yes, explain the circumstances on a separate sheet and attach to this application)
- 4) Have you ever been charged with or investigated for sexual abuse of another person?
 Yes No
- 5) Have you ever been charged with, pleaded guilty or “no contest” (nolo contendere) to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude? (Moral turpitude is an act of baseness, vileness, or depravity in the private and social duties which a person owes another member of society or society in general and which are contrary to the accepted rule of right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling, and indecency with a minor)
 Yes No
- 6) Have you: (a) Ever been convicted of a crime, other than a minor traffic offense; or (b) Ever entered a plea of guilty or a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation for any crime other than a minor traffic offense?
 Yes No

If you have answered yes to any one of the previous three questions, please explain, in detail, including the date of the charge, the court action, the offense in question, and the address of the court involved:

Conviction of a crime is not an automatic bar to employment. The Corporation will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

Any false or misleading information on this application shall be fully sufficient grounds to refuse to employ or, having been employed, shall be immediate cause of dismissal.

My signature below constitutes authorization to check my employment history, including without limitation, evaluations, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any private or public employer or any state, local or federal agency. I further authorize those persons, agencies or entities that the East Washington School Corporation contacts in connection with my employment application to fully provide the East Washington School Corporation any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitations, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the East Washington School Corporation, its agents and officials or against any provider of such information.

Signature of Applicant

Date