

**EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES
NOVEMBER 13, 2012**

Members Present

Theresa Drescher, President
Linda McClellan, Vice President
Cecil Shrou, Secretary
Brian Motsinger, Member
Eric Albertson, Member

Members Absent

Pledge of Allegiance

President Theresa Drescher led the Pledge of Allegiance and a moment of silence was observed. President Theresa Drescher called the meeting to order at 7:00 p.m.

Recognition of Juan Ortega. Motion: Cecil Shrou, Seconded: Eric Albertson, Vote: 5-0

Guests

NEWS MEDIA:

NEWSPAPER

Salem Leader, Kate Wehlann

OFFICIAL GUESTS:

Mr. Steve Darnell, Superintendent

Ms. Christi Pruitt, Treasurer

Mr. Greg Hopkins, Trans. Director/ES Asst. Principal

Mrs. Debbie Esarey, ES Principal

UNOFFICIAL GUESTS:

Kendra Floyd

Jose` & Rosa Ortega

Laura McClellan-Wanke

Russell Hopkins, Jr.

David Churchman

Sue Jane Miller

Business

Approval of Minutes and Executive Session

Board did meet in Executive Session for discussion of strategy for the following reason(s):

For discussion of strategy with respect to; a contract or option to purchase or lease is executed by the parties. **By law, "all such strategy discussions must be necessary for competitive or bargaining reasons and must not include competition or bargaining adversaries."* in accordance with I.C. 5-14-1.5-6.1(2d) at 6:00 p.m., on Thursday, October 18, 2012.

Board did meet in Executive Session for discussion of strategy for the following reason(s):

To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) immediately following the regular board meeting on Thursday, October 18, 2012.

The minutes of the Regular Meeting of Thursday, October 18, 2012 were approved with any additions, corrections, or deletions as recommended by the Board. Motion: Linda McClellan, Seconded: Brian Motsinger, Vote: 5-0

Vendor Claims/Payroll Claims

The Board approved Vendor Claims #4565 to and including #4691 and Direct Deposit Advices #23979 to and including #24469. Motion: Cecil Shrou, Seconded: Eric Albertson, Vote: 5-0

Monthly Financial Report

The monthly Financial Report was presented to the Board.

Health/Wellness Report

A Health/Wellness Report was submitted by the school nurses outlining what type of services the nursing staff provides in the school corporation.

Better Quality Printer Contract

Superintendent Darnell state that the high school realized that they had not included a faster machine in the library to replace the contracted copier included in the original lease. It was understood with staff that a faster machine would be located in the library. This was not identified prior to this year. To update the copier to one that works best for teachers, the monthly contract amount for the corporation lease increased. The former lease was \$\$6203.37 monthly. With the change in equipment, the new lease amount will be \$6371.37. (\$168 monthly) Superintendent Darnell indicated that no more changes will be made to the leased equipment.

Superintendent Darnell recommended that the Board approve an updated monthly contract amount of \$6,371.37 for the leased copier/printers with Better Quality Printing. Motion: Eric Albertson, Seconded: Linda McClellan, Vote: 5-0

Policy and Procedures

Administrative Guideline 8120 – Use of Unpaid Volunteer Aides

Superintendent Darnell informed the Board that Guideline 8120 is new but that it does not require Board approval because it's an administrative guideline. The guideline puts into practice prior procedure that has been used by the buildings.

East Washington School Corporation Administrative Guidelines

8120 – USE OF UNPAID VOLUNTEER AIDES

Unpaid volunteer aides may be used throughout the school system for:

- A. One (1) day resource service projects such as a lecture, a demonstration, or assistance on a field trip;
- B. Short term resource service projects;
- C. Continuing service projects extending over long periods or for the entire school year such as library aides, teacher aides, and office aides;

Procedures to be followed

- A. Volunteers for one (1) day and short term resource projects may be contacted and scheduled by the individual school or department desiring the service without involving the Central Office in the arrangements and without any special conditions.
- B. Volunteers for continuing projects are required to complete Form 8120 F1.
- C. All volunteers shall be under the direct supervision of the school or department administrator and/or the teacher to whom they are assigned. They may not be used in an administrative or supervisory capacity.
- D. All volunteers who are in direct contact with students will be required to submit and pass a Limited Criminal History Record check prior to working based upon the criteria set by the administration. If the background check shows any crime against children then that individual is not permitted to supervise or volunteer under any circumstance. If the background check shows a misdemeanor that is 5 years or older than they should be allowed to volunteer and supervise students. If the background check shows a felony more than 10 years old then they should be allowed to participate but cannot supervise students under any circumstance (i.e.; they can attend class parties and go to a field trip but cannot ride the bus or supervise students.)

Personnel

Approval of Personnel Changes

Employment of Staff

Certified

- ✓ Mr. Darin Farris, HS Principal, recommended Cathy Ryan to fill Mrs. Lindley's leave of absence.

Classified

- ✓ Mrs. Debbie Esarey, ES Principal, recommended Lorri Purkhiser for the teacher's aide position.
- ✓ Mrs. Linda Luedeman, MS Principal, recommended Vicki Farnsley for the middle school cafeteria position for 2 hours daily.

Extra-Curricular

- ✓ Mr. Darin Farris, HS Principal, recommended Josh Green as the 9th grade boys' basketball coach.
- ✓ Mrs. Linda Luedeman, MS Principal, recommended Ashley Hammack to co-coach the 5/6th grade cheerleading position with Rebecca Routson.

Transfers

- ✓ Mrs. Linda Luedeman, MS Principal, recommended transferring Chrystal Coats to the 6 hours middle school cafeteria position and Carla Phipps to the 2 hour cafeteria position.

Leave of Absence

- ✓ Mrs. Sharon McElroy requested to extend her leave of absence until the middle of April with the possibility of being out the rest of the 2012-13 school year.
- ✓ Mr. David Morrow requested to extend his leave of absence with a return date unknown at this time.

Motion: Cecil Shrout, Seconded: Brian Motsinger, Vote: 5-0

Instruction/Curriculum

Alternative Education Report

Mrs. McClellan-Wanke attended the meeting and provided a brief synopsis of the alternative education program, testimonials from students in the program, and addressed the Board's concerns/questions.

2012 Corporation and School Grades

Superintendent Darnell reviewed the 2012 Corporation and School Grades with the Board.

Approval of Grant Applications

Following the guidelines of Policy 7230, Superintendent Darnell recommended the Board approve the following grant applications:

Title II/A Improving Educator Effectiveness SY 7/1/12 – 9/30/14 - \$77,297.00

Title VI, Part B Rural and Low-Income School Grant – Project ending 9/30/14 – \$31,618.27

Washington County Substance Abuse Council Mini-Grant – The Leadership Project – \$2,110

College Success Grant - \$1,000

Motion: Cecil Shrout, Seconded: Eric Albertson, Vote: 5-0

Facilities

✓ Roof Repair Insurance Claims:

The largest portion of the roof repairs at the ES is almost complete.

Still waiting for report on EDPM roofs (rubber roofs) regarding roof repairs to the MS gym and the ES cafeteria addition from March 2, 2012 hail damage.

The football pavilion roof repairs will begin in the spring of 2013.

It was just realized after the recent heavy rain that the greenhouse roof was also in need of repairs from the storm. The greenhouse roof repairs will begin in the spring of 2013.

✓ The storm drain at the ES has been fixed.

Superintendent Information

Indiana Supporter of Education Specialty Plate

Superintendent Darnell provided the Board with information regarding the Education Specialty Plates.

Items by the Board/Late Items

Member Eric Albertson suggested that future CPF projects include lighting updates in the elementary gym.

Member Brian Motsinger moved to reschedule the January meeting date to January 10, 2013.

Motion: Brian Motsinger, Seconded: Linda McClellan, Vote: 5-0

Public Comments

None

Adjournment

The meeting was adjourned at 8:00 p.m. The next School Board Meeting is Tuesday, December 11, 2012 at 7:00 p.m. Motion: Brian Motsinger, Seconded: Eric Albertson, Vote: 5-0