

# EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES

## MAY 8, 2012

### Members Present

Brian Motsinger, President

Linda McClellan, Secretary

Theresa Drescher, Member

Eric Albertson, Member

### Members Absent

Cecil Shrout, Vice President

### Pledge of Allegiance

President Brian Motsinger led the Pledge of Allegiance and a moment of silence was observed. President Brian Motsinger called the meeting to order at 7:06 p.m.

### **Recognition of Middle and High School Dance Teams**

**Recognition of Mrs. Linda Luedeman – District 12 MS Principal of the Year**

**Recognition of Mr. Tom Cullen – District 12 MS Assistant Principal of the Year**

**Recognition of Mr. Greg Hopkins – District 12 ES Assistant Principal of the Year**

The Board signed resolutions recognizing the efforts of the MS/HS Dance Teams, the MS Principal of the Year, the MS Asst. Principal of the Year and the ES Asst. Principal of the Year.

Motion: Eric Albertson, Seconded: Terrie Drescher, Vote: 4-0

### **AdvancEd**

Mrs. Stacy Richardson discussed the accreditation process with the Board. Standard 2 – Governance and Leadership pertaining directly to the Board was discussed. An assessment evaluation was given to each Board member to take individually. Mrs. Richardson will set a date for the Board to meet and collaborate as a group.

Member Terrie Drescher asked how to complete the on-line survey since she didn't have any children still in our school system. Mrs. Richardson told her how to gain access to the questions on the survey.

### Guests

#### NEWS MEDIA:

#### NEWSPAPER

Salem Leader, Kate Wehlann

#### OFFICIAL GUESTS:

Mrs. Cathy Egolf, Superintendent

Ms. Christi Pruitt, Treasurer

Mr. Greg Hopkins, Trans. Director/ES Asst. Principal

Mrs. Linda Luedeman, MS Principal

Mr. Tom Cullen, MS Asst. Principal

#### UNOFFICIAL GUESTS:

Stacy Richardson

Judy Kaye Brown

Abbey McClellan

Shelby Troutman

Tara Kennedy

Allie McClellan

Kristen Joyne  
Daphne Gray  
Stefani Chumbley  
Judy Johnson  
Dawn Hougland  
Kimberly Fleming  
Baylie Young  
Tatum Berry  
Carolyn Shepherd  
Teri Leonard

Kyle Walton  
Danyelle Gray  
Russell Hopkins, Jr.  
Falisha Hougland  
Olivia Fleming  
Blake Shircliff  
Kira Leonard  
Amanda Fleming  
Katie Sells

### **Business**

#### **Approval of Minutes and Executive Session**

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 6:00 p.m., on Tuesday, April 10, 2012.

The minutes of the Regular Meeting of Tuesday, April 10, 2012 were approved with any additions, corrections, or deletions as recommended by the Board.

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Motion: Terrie Drescher, Seconded: Linda McClellan, Vote: 4-0

#### **Vendor Claims/Payroll Claims**

The Board approved Vendor Claims #3848 to and including #3996 and Direct Deposit Advices #21030 to and including #21543. Motion: Linda McClellan, Seconded: Terrie Drescher, Vote: 4-0

#### **Monthly Financial Report**

The monthly Financial Report was presented to the Board.

#### **Better Quality**

Due to scheduling conflicts, the committee was unable to visit two schools with the printer-pod system prior to tonight's Board Meeting. After the visits, the committee will give their input for the Board's consideration.

Superintendent Egolf gathered and provided information for the Board to consider based on President Brian Motsinger's request.

#### Resolution to Transfer to Rainy Day Fund

Superintendent Egolf recommended the Board approve transferring \$2,000,000.00 from the General Fund to the Rainy Day Fund. The Board chose to table the resolution until the June, 2012 Board Meeting.

#### Resolution for General Fund Interest Income

Superintendent Egolf recommended the Board approve the resolution for General Fund interest income. Motion: Eric Albertson, Seconded: Terrie Drescher, Vote: 4-0

#### Resolution to Transfer Appropriations

Superintendent Egolf recommended the Board approve the resolution to transfer appropriations within the Rainy Day Fund. Motion: Linda McClellan, Seconded: Terrie Drescher, Vote: 4-0

#### Tash Property

Mr. Kevin Mutschler was to update the Board with the amounts he had in mind for the lease and amount for an outright purchase.

Mr. Mutschler left the meeting early. No action taken.

Superintendent Egolf provided the Board as requested with the statutes that pertain to land leases and/or sales in the Board packet mailed out last week.

#### Declaration of Surplus/Obsolete Equipment

Superintendent Egolf recommended the Board approve Mr. Debbie Esarey's request to declare the following as surplus equipment:

The elementary has 50 student chairs and desks to declare as surplus.

Superintendent Egolf recommended the Board approve Mr. Scott Newcomb's request to declare the following as obsolete equipment:

Athletics has 40 baseball bats I would like to consider obsolete- then take them to the recycling center in Salem. Motion: Terrie Drescher, Seconded: Eric Albertson, Vote: 4-0

#### Tentative Budget Preparation Schedule

The tentative Budget Preparation Schedule was presented to the Board for review.

#### **District Governance**

##### Washington County Community Foundation

Ms. Judy Johnson, Executive Director of the Washington County Community Foundation presented John Roberts as a candidate to serve on the Foundation's Board.

Superintendent Egolf recommended the Board approve John Roberts to serve on the Washington County Community Foundation Board until June 30, 2015. Motion: Terrie Drescher, Seconded: Linda McClellan, Vote: 4-0

## Personnel

### Approval of Personnel Changes

#### Resignation(s)

##### Classified

- ✓ Mr. Jeff Albertson resigned effective April 11, 2012.

##### Extra-Curricular

- ✓ Ms. Sherry Wininger resigned as Varsity Softball Coach effective at the end of the 2012 season.

### Employment of Staff

#### Certified

- ✓ Superintendent Cathy Egolf recommended the Board approve Darin Farris as the new High School Principal. Statute requires that the first contract be a minimum of a two-year contract. Motion: Terrie Drescher, Seconded: Linda McClellan, Vote: 4-0
- ✓ Dr. David Wintin, HS Principal, recommended Daria Terrell for the Health/PE teacher position effective the beginning of the 2012/13 school year.
- ✓ Dr. David Wintin, HS Principal, recommended John Dablow and Michael Snow as summer school teachers.

#### Classified

- ✓ Dr. David Wintin, HS Principal, recommended Elizabeth Mauck for the HS/MS Cafeteria Manager position vacated by Marsha Whitlow's retirement, effective beginning of the 2012/13 school year. She will be training with Marsha Whitlow intermittently before the end of the 2011/12 school year.
- ✓ Dr. David Wintin, HS Principal, recommended Kaci Allen for the HS custodial night shift vacated with the termination of Rita Albertson.
- ✓ Superintendent Egolf recommended Rusty Sinclair's ratification of job position to Maintenance/Custodial.

#### Extra-Curricular

- ✓ Dr. David Wintin, HS Principal, recommended Matt Lindley and Rebecca Routson to co-sponsor the Pep Club effective the beginning of the 2012/13 school year.

#### Educational Consultant

- ✓ It is recommended that the Board approve the hiring of Dr. Phyllis Amick to help with the superintendent search. Motion: Eric Albertson, Seconded: Terrie Drescher, Vote: 4-0

#### FYI

- ✓ Dr. David Wintin, HS Principal, notified the Board that Rebecca Routson will be volunteer cheerleading sponsor effective the beginning of the 2012/13 school year.

#### Transfer(s)

- ✓ Superintendent Cathy Egolf transferred Bannah Hanover to the Middle School custodial night shift position effective immediately.
- ✓ Dr. David Wintin, HS Principal, transferred Christy Fisher to HS custodial day shift effective immediately.
- ✓ Mrs. Linda Luedeman, MS Principal, transferred Anna Marie Endris to 6<sup>th</sup> grade English teacher effective the beginning of the 2012/13 school year.
- ✓ Mrs. Debbie Esarey, ES Principal, transferred Stacy Sullivan to 3<sup>rd</sup> grade, Megan Harrell to 1<sup>st</sup> grade and Valerie Myers to Kindergarten effective the beginning of the 2012/13 school year.

#### Termination(s)

##### Classified

- ✓ Superintendent Cathy Egolf terminated Rita Albertson's employment effective April 11, 2012.

#### Reduction in Force

Superintendent recommended the Board approve the reduction in force effective the last student day of the 2011/2012 school year.

<b>Prime Time</b>	<b>Title I</b>	<b>Remediation</b>	<b>In-School/Study Hall</b>
Stephanie Perry - ES	Glinda Farley	Jeannie Doeblor – ES	Bobbi Cope – ES
Peggy Monroe - ES	Lori Hein		Jayne Cress – MS
Melissa Pickerill – ES	Dawn Jones		Angelique Hornung - HS
	Lisa Roberts		Daphne Gray - HS
	Melissa Sherron	<b>Study Skills</b>	<b>Library Aides</b>
Cathy Cress – MS	Joyce Temple	Sharon Smith - ES	Tina Hinkebein – ES
Marcia Jones – MS			Wally Sanders – HS/MS

Reduction In Force (RIF) for staff working under state and federal grants in Prime Time, Title One and Remediation Grant programs. Motion: Terrie Drescher, Seconded: Linda McClellan, Vote: 4-0

#### Instruction/Curriculum

##### Graduation Status

Dr. David Wintin, HS Principal provided the Board with information regarding graduation status:

The class of 2012 has 135 students including 2 juniors that intend to graduate early. Three current seniors are not eligible to graduate. Most seniors have successfully finished the school year (such as eight semesters of English).



## Athletic Summer Programs 2012

Superintendent Egolf recommended the Board approve the use of corporation facilities for the 2012 athletic summer programs. Superintendent Egolf said although we have gone to a modified balanced calendar, there are still seven to eight weeks of summer break. Motion: Terrie Drescher, Seconded: Eric Albertson, Vote: 4-0

## **Facilities**

### Findings of Safety Audit

Mr. Greg Hopkins, Safety Specialist provided the Board with information regarding the recent safety audit.

We have 'house with a roof on it'; meaning we have a solid foundation regarding safety at the corporation level.

Keyless entries would significantly impact the safety of the facilities.

Doors into the classrooms in all buildings remain locked during school days.

Mr. Greg Hopkins, Safety Director publically thanked the Board for approval of having the audit done.

Member Terrie Drescher questioned why at the elementary visitors don't have to exit through the office. It doesn't always happen at the elementary, but that is the intention because visitors are to sign in and sign out. She suggested that the teachers remind, or put notices up to have visitors sign out.

Member Eric Albertson wants Mr. Hopkins to put together a list of future safety items that need to be done. Security cameras and keyless entry are two top priorities on the list.

Mr. Hopkins noted that the elementary has several camera limitations. Not many exterior cameras at the elementary.

Town Marshal, Jeff Thomas has access to view what the corporation's security cameras are showing.

## **Superintendent Information**

- ✓ Superintendent Egolf provided the Board regarding the tornado disaster relief fund. Superintendent Egolf reported to the Board that the State Board of Accounts requires the Board to provide documentation that the Board has approved that a specific amount of money was given to a specific family. As of this time, the corporation has dispersed equally between 25 students, \$26,320.08. \$1,052.80 was dispersed to each student with 8 cents being left in the fund. Additional monies have been received since mailing the packet and the final dollar amount will be dispersed by the last student day of the 2011/12 school year.

The Board does now recommend that all monies be divided equally among the 25 students whose houses were either total losses or severely damaged by the March 2, 2012 tornado.

Motion: Eric Albertson, Seconded: Terrie Drescher, Vote: 4-0

- ✓ Superintendent Egolf provided the Board with an update of the summer bldgs/grounds projects. Included with the summer bldgs/grounds projects budgeted in CPF are additional summer projects requested by the athletic department to be funded from the Rainy Day Fund.

Regarding removal of islands at the MS parking lot. Member Eric Albertson suggested leaving at least the one closest to the drain (at the bottom of the hill) to help divert water during rain storms.

Superintendent Egolf will look into the concern.

#### **Items by the Board/Late Items**

✓ Textbook Adoption – High School

Superintendent Egolf recommended the Board approve the textbook adoption in special area classrooms as submitted by Dr. David Wintin, HS Principal. Motion: Linda McClellan,

Seconded: Terrie Drescher, Vote: 4-0

#### **Public Comments**

Kyle Walton, representing the Washington County Youth League was asked by Sammy Anderson to pick up a check on behalf of the East Washington Youth League. President Brian Motsinger said in the past they were to specify what projects the money would be used for.

Mr. Walton will get the information together and submit it to the Board.

#### **Adjournment**

The next School Board Meeting is Tuesday, June 12, 2012 at 7:00 p.m. Motion: Linda McClellan, Seconded: Terrie Drescher, Vote: 4-0

**NOTES ARE NOT OFFICIAL MINUTES OF THE BOARD UNTIL APPROVED BY THE BOARD AT THE NEXT REGULARLY SCHEDULED MEETING.**