

**EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES  
JUNE 11, 2013**

**Members Present**

Linda McClellan, President  
Brian Motsinger, Secretary  
David Churchman, Member

**Members Absent**

Cecil Shroust, Vice President  
Sue Jane Miller, Member

**Pledge of Allegiance**

President Linda McClellan led the Pledge of Allegiance and a moment of silence was observed. President Linda McClellan called the meeting to order at 7:02 p.m.

**Guests**

**NEWS MEDIA:**

**NEWSPAPER**

Salem Leader, Kate Wehlann

**OFFICIAL GUESTS:**

Mr. Steve Darnell, Superintendent  
Ms. Christi Pruitt, Treasurer  
Mr. Greg Hopkins, Trans. Director/ES Asst. Principal  
Mr. Darin Farris, HS Principal  
Mr. Paul Hobbs, Facilities Director

**UNOFFICIAL GUESTS:**

Lisa Thomas	Chad Johnson
Dave Rooney	Don Balentine
Mike Hupp	Brandon Burdick
Sarah J. Losson	Russell Hopkins

**Public Hearing for Additional Appropriations Meeting called to order**

Public Hearing for Additional Appropriations – Bus Replacement Fund  
Comments were welcomed from the public on the proposed amendment for the Bus Replacement Plan.

**Public Hearing for Additional Appropriations – Rainy Day Fund**

Superintendent Darnell briefly discussed the need for the additional appropriations as outlined in the Common School Fund Educational Technology Program Application approved last month. The funds requested in that application are to be used for technology infrastructure. A source of funds to be used to finance the project would come from the Rainy Day Fund. The amount will not exceed \$100,000.

**Public Hearing for Additional Appropriations – Renovations and Improvements**

Superintendent Darnell briefly discussed the need for the additional appropriations as outlined in the General Obligation Bond issue for MS and HS renovation including air condition approved last month.

Information as to projects being considered was provided by Mr. Michael Hupp, Service Manager of Harrell-Fish, Inc. regarding design/engineering for A/C-Heat Pumps for the middle school, auxiliary and high school gyms.

Mr. Hupp provided information regarding the need for a structural engineer for the placement of the units, how duct work would be placed, the cost to operate the units, the eligibility of a rebate from Duke Energy and a project start and completion date if the project was approved. Delta Services has provided written information regarding access control system additions and IP video surveillance within the corporation.

### **Adjournment**

It is recommended that the Public Hearing for additional appropriations in Bus Replacement Fund, Rainy Day Fund and for renovations and improvements meeting adjourn and the Regular Board Meeting be called to order.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

### **Regular School Board Meeting called to order**

#### **Recognition by Resolution of Human Resources Specialist**

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

### **Business**

#### **Approval of Minutes and Executive Session**

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 5:00 p.m., on Tuesday, May 14, 2013.

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) immediately following the regular board meeting, on Tuesday, May 14, 2013.

The minutes of the Regular Meeting of Tuesday, May 14, 2013 were approved with any additions, corrections, or deletions as recommended by the Board.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### **Vendor Claims/Payroll Claims**

The Board approved Vendor Claims #5312 to and including #5417 and Direct Deposit Advices #27771 to and including #28250.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### **Monthly Financial Reports**

The monthly Financial Reports were presented to the Board. The Board approved the monthly Financial Reports as presented.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### Master Equipment Lease-Purchase Agreement Resolution

Superintendent Darnell recommended that the Board approve the Master Equipment Lease-Purchase Agreement and separate Lease Schedules and Certificates of Acceptance relating thereto from time to time as provided in the Agreement with Crossroads Bank.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### Approval of Rainy Day Fund Additional Appropriations Resolution

There being no public opposition for additional appropriations, it is recommended that the Board approve the Additional Appropriations Resolution to the Rainy Day Fund as presented as an additional source of funds to fund the Common School Technology Bond.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### Approval of Bus Replacement Fund Additional Appropriations Resolution

There being no public opposition for additional appropriations during the public hearing, it is recommended that the Board approve the Additional Appropriations Resolution as presented for the purchase of an additional 14 passenger bus.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### Approval of General Obligation Bond Notice and Resolutions

Due to the proposed timeline for the General Obligation Bond, the Notice of Intent to Sell Bonds was submitted for publication in the Salem Leader on June 11 and June 18, 2013 and the Salem Democrat on June 13 and June 20, 2013.

Jane Herndon from Ice Miller LLP prepared the Additional Appropriation Resolution (Exhibit A) and Final Bond Resolution (Exhibit B).

Superintendent Darnell recommended that the Board approve Exhibit A - Additional Appropriation Resolution. Said appropriation to include the incidental expenses necessary to be incurred in connection with the cost of the renovation of and improvements to Eastern High School and East Washington Middle School.

Superintendent Darnell recommended that the Board approve Exhibit B – Final Bond Resolution. Within the resolution it's stated that Steve Darnell, Christi Pruitt and Damian Maggos are appointed as a bid committee and are authorized to award the Bonds to the buyer consistent with the resolution.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### Approve School-Based Fund Raisers for 2013-2014 School Year

Superintendent Darnell recommended that the Board approve the school-based fund raisers for 2013-2014 school year as presented by the various extra-curricular sponsors.

Superintendent Darnell recommended that the Board approve the fund raiser request from Mrs. Debbie Esarey, ES Principal, Mrs. Linda Luedeman, MS Principal and Mr. Darin Farris, HS Principal for the 2013-14 school year.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### Notice of Advertising Bids for Bakery and Fuel

Mr. Greg Hopkins, Food Service Director notified the Board that the corporation is a part of a consortium with the Southern Indiana Education Center (SIEC) for bakery and dairy items.

DAIRY - Because SIEC had the opportunity to extend the dairy bid's current quote from Prairie Farms in April, SIEC voted in favor of continuing the quoted amount for the 2013-14 school year. Because East Washington School Corporation is an associate member of the Co-Op, our corporation is welcome to attend meetings, provide input, and be included in the bids. However, associate members do not have voting rights.

It states in SIEC's original (May, 2005) Co-Op Inter-local agreement only SIEC schools are eligible to participate in the Co-Op. However, this was amended in January of 2012 when the Co-Op voted to form a new membership designation of associate members.

BAKERY - SIEC has submitted the Notice to Bidders on behalf of our corporation for bakery bids. They will make a decision regarding the bids at their meeting on June 11. Information regarding the bid will be given at the July 9 meeting.

FUEL - On behalf of the Cooperative Purchasing Organization formed in May, 2011 with West Washington School Corporation, our school corporation will be submitting the Notice to Bidders on behalf of our corporation and West Washington School Corporation for fuel bids.

Superintendent Darnell recommended that the above process of obtaining bids, Notice of Advertising, be approved. Bid openings for bakery items will be held at SIEC and the bid openings for fuel will be held at East Washington School Corporation.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### Declaration of Surplus/Obsolete Equipment

In keeping with Board Policy 7310, Superintendent Darnell recommended that the Board consider Mr. Scott Newcomb, Athletic Director's request, Mrs. Debbie Esarey, ES Principal's request, Mrs. Linda Luedeman, MS Principal's request and Mr. Darin Farris, HS Principal's request to declare the list provided to the Board as obsolete/surplus equipment.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

As per policy, *'The Superintendent is authorized to dispose of obsolete instructional and other property by selling to the highest bidder. S/He shall report all such transactions. Disposal of surplus property purchased with Federal funds shall be disposed of in accordance with Federal guidelines.'*

## **Personnel**

### **Approval of Personnel Changes**

Superintendent Darnell recommended that the Board approve the personnel changes as outlined:

### **Employment of Staff**

#### **Certified**

- ✓ Mr. Darin Farris, HS Principal, recommended Mr. Dave Rooney for the Family & Consumer Science teaching position (subject to proper licensing).
- ✓ Mr. Darin Farris, HS Principal, recommended Mrs. Sarah Losson for the English 9 (4/7 of a school day) position.
- ✓ Mr. Steve Darnell, Superintendent, recommended Mr. Don Balentine for the Technology Director/Integration Specialist position with a 214 day, 1 year contract and a salary of \$50,000. (subject to proper licensing)
- ✓ Mr. Steve Darnell, Superintendent, recommended Mr. Chad Johnson for the Elementary Assistant Principal position with a 200 day, 2 year contract and a salary of \$71,000.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### **Extra-Curricular**

Mr. Darin Farris, HS Principal, recommended the following:

- ✓ Michael Gilliam as JV boys' basketball coach
- ✓ Will Eubank as JV girls' basketball coach.
- ✓ Candace Herald as Student Council Assistant Sponsor
- ✓ Candace Herald as Renaissance Co-Sponsor
- ✓ Angelique Hornung as Renaissance Co-Sponsor
- ✓ Mark Olesh as National Honor Society Sponsor
- ✓ Mark Olesh as Senior Class Sponsor
- ✓ Rebecca Routson as Pep Club Sponsor
- ✓ Cheryl Backherms as Academic Coach
- ✓ Suzanne Bennett as Drama Sponsor
- ✓ Suzanne Bennett as Junior Class Sponsor
- ✓ Shelley Gulley as Student Council Sponsor
- ✓ Shelley Gulley as Junior Class Sponsor
- ✓ Chris Allred as Senior Class Sponsor
- ✓ Jennifer Goen as Assistant Drama Sponsor
- ✓ Matt Lindley as high school Band Director
- ✓ Veronica Lindley as high school Choral Director
- ✓ Veronica Lindley as high school Color Guard Instructor

- ✓ Scott Howie as high school Annual & Newspaper Sponsor
- ✓ Scott Newcomb as high school Athletic Director
- ✓ Daphne Gray as high school Dance Coach
- ✓ Jennifer Olesh as high school girls' track coach
- ✓ Jason Nelson as high school boys' golf coach
- ✓ Sue Shipman as high school girls' tennis coach
- ✓ Mathew McClimon as high school Drumline Sponsor
- ✓ Heather Welch and Nick Dijarlias as high school band instructional assistants
- ✓ Dave Rooney as assistant football coach.

Mrs. Linda Luedeman, MS Principal, recommended the following:

- ✓ Melissa Lewis as 5<sup>th</sup> grade girls' basketball coach
- ✓ Marc Claywell as 6<sup>th</sup> grade girls' basketball coach
- ✓ Jeff Pickerill as 8<sup>th</sup> grade girls' basketball coach

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### **Extension of Days**

- ✓ Mr. Steve Darnell, Superintendent, recommended six (6) days to be added to administrative contracts for the high school Asst Principal and middle school Principal.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### **FYI**

- ✓ Brandon Pask as middle school volunteer assistant football coach.
- ✓ Gina Farmer as high school volunteer cheerleading assistant coach.
- ✓ Phillip Schmacher as high school volunteer football and basketball coach.

#### **Intent to Employ Classified Staff**

Superintendent Darnell recommended that the Board approve the Intent to Hire Form for all classified staff for 2013-14 as presented.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

#### **Retirement Incentive Resolution**

Superintendent Darnell recommended that the Board approve the Retirement Incentive Program Resolution as presented.

Due to budget constraints, the incentives will be paid entirely from the Retirement/Severance Fund rather than from the General Fund and the Retirement/Severance Fund as initially presented to the Board by resolution at the December 11, 2012 regular school board meeting. This resolution finalizes the approval of staff qualifying for the 2012 Retirement Incentive Program paperwork.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

### Recommended Teacher Evaluation Plan

Superintendent Darnell provided the Board with background information regarding the evaluation plan. He stated that Indiana code 20-28-11.5 requires school corporations to either adopt use and the state's recommendation evaluation plan (either teacher and student advancement – TAP, peer assistance and review teacher evaluation system – PAR, or RISE) or locally develop a plan to meets legal requirements as defined. If a local plan is to be used, at least seventy-five percent (75%) of the voting teachers must be in favor of the locally developed evaluation plan.

Jointly, the EWCTA and administration developed a local evaluation plan that meets legal requirements. TEAM (Teachers Empower Aspiring Musketeers) was placed before certified individuals for review and vote. On May 24, one hundred percent (100%) of voting individuals (103 to 0) approved moving forward with the local evaluation model for the 2013-14 school year.

Superintendent Darnell recommended that the Board approve the EWSC TEAM evaluation model for certificated individuals.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 3-0

### Instruction/Curriculum

#### Year-End Technology Report

Mr. Josh Gates, of Five Star Technology provided the year-end technology report.

### **East Washington Schools Year End Report**

This year has been a year of change for East Washington to say the least. Through the staffing changes and Administrative changes we have continued to be responsive to calls and tickets. We have also made many modifications and enhancements to the Network and Software over the school year. Here are some of things we have done this year:

#### Digital Committee:

East Washington's Digital Committee has been meeting when necessary to make technology decisions that involve the classroom and general education. This has helped us develop the strategy for One to One, the tech plan, interactive white boards, and other programs in the schools.

#### Tech Plan:

With the help of the Digital Committee we updated and submitted the School Tech Plan and it was approved in May. The plan outlines common goals and individual goals of each school.

#### 2012-2013 Completed Projects:

- New core switch in high school MDF "RM2"
- Lightspeed Rocket with email archiving
- Delta key fob door system

- New virtual servers with disaster recovery
- Upgraded internet speeds up to 40megabits
- Installed a new voice over IP “Allworx” phone system
- New student workstations at the high school
- New teacher workstations at the elementary school
- New backup batteries for the MDF at the high school
- Completed starboard and projector project at the elementary school
- Installed projectors at the middle school
- Added bus barn to our network with phones and Wifi
- Expanded the wireless network with more access points
- At Boot Camp teachers received iPads
- Added laptops iPads to special-ed classroom at all three buildings
- Added several apple TV’s to classrooms

Moving forward for the 2013-2014 School year. We have these projects slated to be completed:

- Install cable TV backbone and run cable to offices and selected areas
- Install new wireless system to prepare for one to one
- Finished replacing all switches in the school system
- Finishing the rollout of Apple TV’s in the elementary school
- Updating infrastructure in the elementary school with new fiber and closets
- Deploying 380 iPads for one to one pilot.
- Deploying an MDM solution for iPad Management
- Replacing some of the Netbooks at the high school

#### School Intervention and Career Counseling Development Program Grant Approval

Superintendent Darnell recommended that the Board approve the School Intervention and Career Counseling Development Program and Fund Application for \$15,000 to be applied to the salary of a full-time, licensed elementary level counselor.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### Title I Grant Approval

Superintendent Darnell recommended that the Board approve the Title I Grant application once it’s submitted.

Ms. Shari Dalton, Title I Director provided the Board with a summary of the 2013-14 Title I grant for Board approval. The Title I Grant website is unavailable until mid- June. When the grant is available online Ms. Dalton will print a copy of the grant application in its entirety for the Board.

Board approval of this summary will allow Ms. Dalton to submit the grant as soon as it's available rather than waiting until after the July Board Meeting. Waiting until the July Board Meeting could cause the grant to be submitted to the DOE so late that the school year would start without approval.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0

#### Approval of 2013-2016 Strategic Plan

Superintendent Darnell recommended that the Board revisit approval of the 2013-2016 Strategic Plan due to absence of Vice President, Cecil ShROUT and Member, Sue Jane Miller. Mr. Darnell felt the plan was significant enough that all members should be present when it's presented.

The plan will be presented at the July School Board Meeting.

#### Transportation

##### Bus Purchase Update

Mr. Greg Hopkins, Transportation Director reported to the Board that the new bus purchased with 2013 appropriations and included in the original Bus Replacement Plan is scheduled to be delivered on June 12.

#### Superintendent Information

- ✓ Superintendent Darnell shared with the Board that the DOE has hired the National Center for the Improvement of Educational Assessment (NCIEA) to determine if ISTEP interruptions affected the outcome of the ISTEP scores. TCB servers from the DOE could not handle the student load of those taking the test which causes the interruptions. The scores are critical for the corporation, students and teachers. It's Mr. Darnell's opinion that the tests should be invalidated. He is waiting to hear from the DOE regarding the outcome of the investigation.

#### Items by the Board/Late Items

- ✓ Mr. Greg Hopkins, Food Service Director indicated that he was notified today from SIEC that only one bakery bid was received. He also confirmed with the Board that the dairy bid from last year through SIEC was extended through the 2013-14 school year.
- ✓ Ms. Lisa Thomas replied to last month's question asked by President, Linda McClellan regarding how the electronic version of the texts would work for grades k-3 since those grades don't have iPads. Ms. Thomas informed the Board that the students will have access to the texts online.

#### Public Comments

None

#### Adjournment

The meeting was adjourned at 8:02 p.m. The next School Board Meeting is Tuesday, July 9, 2013 at 7:00 p.m.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 3-0