

**EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES
SEPTEMBER 9, 2013**

**Public Hearing Meeting of 2014 Proposed Budgets, CPF Plan and Bus
Replacement Plan
Regular Board Meeting Minutes – September 9, 2013**

Members Present

Linda McClellan, President
Cecil Shrout, Vice President
Brian Motsinger, Secretary
David Churchman, Member
Sue Jane Miller, Member

Members Absent

Guests

OFFICIAL GUESTS:

Mr. Steve Darnell, Superintendent
Mr. Greg Hopkins, Trans. Director/Asst. to Superintendent
Mr. Darin Farris, HS Principal
Ms. Amber Sater, MS Principal
Ms. Lisa Thomas, ES Principal

UNOFFICIAL GUESTS:

Claire Olesh	Russell Hopkins, Jr.
Michele Guthrie	Uriah Guthrie
Sherry Wininger	Trenda Smith
Emily Smith	Caleb Futter
Noah Futter	Tonya Futter
Don Balentine	

Pledge of Allegiance

President Linda McClellan led the Pledge of Allegiance and a moment of silence was observed.

Public Hearing Meeting of 2014 Proposed Budgets, CPF Plan and Bus Replacement Plan to be called to Order

President Linda McClellan called the public hearing meeting to order at 7:01 p.m.

Business

Public Hearing of 2014 Proposed Budgets, CPF Plan and Bus Replacement Plan
Superintendent Darnell briefly reviewed the budgets, CPF Plan and Bus Replacement Plan.
Patrons were given the opportunity to voice opinions regarding the budgets.
No one voiced opinions.

Adjournment

It is recommended that the public hearing of the 2014 proposed budgets, CPF Plan and Bus Replacement Plan adjourn and the Regular Meeting be called to order.

Motion: Cecil Shrout, Seconded: David Churchman, Vote: 5-0

Regular Board Meeting to be called to order
Recognition of Middle School Student Council

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

Background Information Provided by Mrs. Michele Guthrie, Student Council Sponsor

The members of the student council we're elected by their peers to serve during the 2013-14 school year.

Members are as follows:

8th Grade: Claire Olesh, Sawyer Starrett, Elise Clift

7th Grade: Austin Dickey, Caleb Futter, Kirsten Weatherford

6th Grade: Uriah Guthrie, Noah Futter, Alexis Speigalhalter

5th Grade: Emily Smith, Dylan Whitfield, Rebecca Shaffer

We will elect a president and vice president at our retreat.

Student Council accomplishments throughout the school year are as follows:

Presenting our Veterans Day Program

Red Ribbon Week activities

8th Grade Prince and Princess

American Education Week

We sponsor 3 dances each year for the students

Have fundraisers for Riley Children's Hospital

Teacher Appreciation Week

Spirit week/Class Competition

Work concession stands at sporting events

Business

Approval of Minutes and Executive Session

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 6:00 p.m., on Tuesday, August 13, 2013.

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The minutes of the Regular Meeting of Tuesday, August 13, 2013 were approved with any additions, corrections, or deletions as recommended by the Board.

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 6:00 p.m., on Tuesday, August 20, 2013.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

Vendor Claims/Payroll Claims

The Board approved Vendor Claims #5619 to and including #5747, Payroll Claims #5402 to and including #5403 (Voided), and Direct Deposit Advices #28908 to and including #29495.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

Monthly Financial Reports

The monthly Financial Reports were presented to the Board. The Board approved the monthly Financial Reports as presented.

Motion: Brian Motsinger, Seconded: Cecil Shrout, Vote: 5-0

ADM Report

The most up-to-date ADM information was presented to the Board.

Secretary Brian Motsinger mentioned that it's the first time we've seen an increase for some time.

Staff Conflict of Interest Approval

Superintendent Darnell recommended that the Board accept the Conflict of Interest Disclosure Statements for the following East Washington School Corporation employees: Beverly Newcomb, Scott Newcomb, Judy Hoke, Greg Powell, Sarah J. Losson, Carlotta & Kenneth Spiegelhalter, Joyce L. Temple, Laura Temple and Stacy Zink.

After due consideration, the same was approved.

Motion: Cecil Shrout, Seconded: David Churchman, Vote: 5-0

Set New Bond Amounts for ECA Treasurer and Human Resources Position

As required by Indiana Code, Superintendent Darnell recommended that the elementary and middle school ECA treasurer's bonds be set at \$25,000 and the high school ECA treasurer's bond be set at \$50,000 because that treasurer handles the lunch program also. It is also my recommendation to set the bond amount for the Human Resources Director at \$200,000. Currently the Corporation Treasurer's bond is set at \$200,000 also.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

Request Permission to Publish Notice to Taxpayers of Additional Appropriations

Superintendent Darnell recommended that the Board grant permission to advertise for additional appropriations in the Debt Service Fund. The first payment due to the Common School Loan is due prior to receipt the 2014 budget order. Therefore, additional appropriations must be requested. The first payment is due 12/31/13.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Sue Jane Mille, Vote: 5-0

Approval of Bid for HVAC Projects

It is recommended that the Board approve the recommendation for the HVAC projects as presented by Mr. Terry Cannon, Thermal-Tech Engineering.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

Approval to Pay HVAC Projects Claims

Superintendent Darnell recommended that the Board approve payments prior to the board meeting, claims for the HVAC projects due to the enormity of the costs involved. The payments will not be made until after certification of expense is received from ThermalTech engineering.

Secretary Brian Motsinger asked if timeline would allow all to be finished before fall break. Superintendent Darnell said the auxiliary gym should not be a problem, but for the other two gyms, may not happen before end of break. Completion will depend on availability of equipment from Trane. It is hoped that all will be completed by the end of October.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: Cecil ShROUT, Vote: 5-0

Personnel

Approval of Personnel Changes

Superintendent Darnell recommended that the Board approve the personnel changes as outlined.

After due consideration, the same was approved.

Motion: Cecil ShROUT, Seconded: Sue Jane Miller, Vote: 5-0

Resignation(s)

Classified

✓ Mr. Kenneth Alexander has resigned effective August 30, 2013 as a corporation bus driver.

Extra-Curricular

✓ Mr. Rich Morris has resigned as the girls' varsity assistant basketball coach effective immediately.

Employment of Staff

Classified

✓ Superintendent Darnell recommends Kendra Floyd as the Human Resources Director effective September 9, 2013. By filling this position, it has opened the HS ECA Treasurer position.

✓ Mr. Darin Farris, HS Principal recommends Mrs. Lou Ann Kindrick for the HS ECA Treasurer's position.

Extra-Curricular

✓ Ms. Amber Sater, MS Principal recommends Kaylyn Rodewig for the 7th grade girls' basketball coach.

✓ Ms. Amber Sater, MS Principal recommends Micah Wilcher for the 7th grade boys' basketball coach.

Transfers

✓ Stephanie Perry has been transferred from a Title I tutor position to kindergarten teacher effective August 22, 2013. Her salary will continue to be paid from Title I funds.

FYI

✓ Montana Knight is a middle school volunteer assistant football coach.

Instruction/Curriculum

Field Trip Approval

Superintendent Darnell recommended approval of the elementary, middle school, and high school field trips for the 2013-2014 school year.

After due consideration, the same was approved.

HS Principal Darin Farris explained briefly what could be a 1-2 day senior trip. He said a couple of students will come and present information when all is confirmed at a later date.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 5-0

Presentation of Technology Plan/Summer Update

Mr. Don Balentine, Technology Director submitted a brief synopsis of technology updates. He will attend the meeting to address any questions/concerns with technology.

Secretary Brian Motsinger asked if all the wireless items being logged on at same time is creating problems. Mr. Balentine, Technology Director said there were a few issues, but those are being worked through very quickly and things are in good shape.

Title II/A Grant Approval

Superintendent Darnell recommended that the Board approve the Title II/A Grant as submitted.

After due consideration, the same was approved.

Motion: Cecil Shrout, Seconded: David Churchman, Vote: 5-0

Secured School Safety Grant Approval

It is recommended that the Board approve the Secured School Safety Grant application through the Indiana Department of Homeland Security.

Secretary Brian Motsinger questioned the double doors on the auxiliary gym being able to use the FOB system, and it is the understanding that these types of doors can be used as long as the metal post is in between the two doors.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Cecil Shrout, Vote: 5-0

iPad Update

Ms. Amber Sater, MS Principal shared various apps that have been downloaded by various teachers in the classrooms. Ms. Sater feels the iPads have been very helpful in differentiating instruction, etc. The middle school staff made special recognition of Mr. Don Balentine and all his efforts. Secretary Brian Motsinger asked how things are added to iPads. Mr. Balentine said there is a special system on the iPads that allows the tech department to send the updates through this software to the students' machines. The iPads are controlled by a filtering system. President Linda McClellan asked if the use of iPads is becoming "second nature" to staff. Ms. Sater reported that teachers said they have learned a lot from the students with the iPads. Member Brian Motsinger asked if the goal down the road is to have all books on iPads. Mr. Balentine said there is information coming to address this. President McClellan asked if older books can be added. Mr. Balentine said usually a district would have to re-adopt to get the older versions in electronic form. Secretary Brian Motsinger asked if staff has bought into this. Principal Sater indicated they had.

Ms. Lisa Thomas, ES Principal said with all children having access now, it's really working well. There are a lot of math and science apps that are being used in fourth grade. Students are taking notes on iPads in Science and Indiana History. Ms. Thomas noted that the art teacher has students researching Greek Mythology to be incorporated into a Mythology unit to meet common core standards. Ms. Thomas noted that they are seeing more collaboration among students and with the adults as well. Students will soon be able to email assignments to the teacher via My Big Campus in all the iPad pilot grades (grades 4-6).

Transportation

- ✓ Mr. Greg Hopkins, Transportation Director informed the Board that the transportation department was back in full swing.
- ✓ He indicated that he is in the process of ordering the new white bus that additional appropriations were approved for.
- ✓ He also notified the Board that evacuation drills for the students have begun.

Superintendent Information

Corporation Safety Upgrades

Superintendent Darnell recommended using the remaining general obligation bond funds to support safety upgrades. He indicated that by doing so, this meets the financial requirement outlined in the Secured School Safety Grant through the Indiana Department of Homeland Security by matching the grant with \$50,000 of local funds.

Superintendent Darnell asked the Board to approve using remaining general obligation bond money to focus on upgrading external security measures outside buildings that include cameras. After due consideration, the same was approved.

Motion: Cecil Shrou, Seconded: David Churchman, Vote: 5-0

Freeze on New Programs and Major Capital Projects

Superintendent Darnell discussed a freeze on new programs and major capital projects based on comments he had received from individual Board members. Vice President Cecil Shrou agreed it's a good idea to slow down and consider the upcoming ADM, and the fact that we will be judged again in February on the second ADM count with mid-term graduation, etc. Vice President Shrou said we have a good staff, and we want to take care of our staff and students. President Linda McClellan said she wants to keep things positive and be cautious of funds spent in the future. She commented that we want the best for our students by examining each new program and capital projects expenditure.

General Fund Reductions

Superintendent Darnell discussed a meeting with staff on September 25 to address general fund reductions. Information will be shared with staff about current funding and staff will be asked to offer their ideas for reducing the budget.

Items by the Board/Late Items

None

Public Comments

None

Adjournment

The meeting was adjourned at 8:07 p.m. The next special School Board Meeting is Tuesday, September 24 at 7 p.m. for the 2014 budget adoption.

The next regular School Board Meeting is Tuesday, October 15, 2013 at 7:00 p.m.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

NOTES ARE NOT OFFICIAL MINUTES OF THE BOARD UNTIL APPROVED BY THE BOARD AT THE NEXT REGULARLY SCHEDULED MEETING.