

**EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES  
MARCH 11, 2014**

**Public Hearing for Additional Appropriation – March 11, 2014  
Regular Board Meeting Minutes – March 11, 2014**

**Members Present**

Linda McClellan, President  
Cecil ShROUT, Vice President  
David Churchman, Secretary  
Brian Motsinger, Member  
Sue Jane Miller, Member

**Members Absent**

**Guests**

**NEWS MEDIA:**

**NEWSPAPER**

Salem Leader, Kate Wehlann

**OFFICIAL GUESTS:**

Mr. Steve Darnell, Superintendent

Ms. Christi Pruitt, Treasurer

Mr. Greg Hopkins, Trans. Director/Asst. to Superintendent

Mr. Darin Farris, HS Principal

Ms. Lisa Thomas, ES Principal

**UNOFFICIAL GUESTS:**

Jason Saylor

Maggie Saylor

Dave Saylor

Sue Saylor

Beth Brown

Jasmine McCue

Tonya McCue

Tonya Futter

Michele Guthrie

Tammy Marion

Ermin Marion

Ethan Marion

Chase Marion

Kim Churchman

Garrett Churchman

Pete McCormick

Kelly McCormick

Tim McClellan

Alexander McCormick

Rachael McClellan

Rodney Smith

Brent Smith

Marcia Smith

Landon Smith

Amber Wineinger

Johnathan Wineinger

Reagan Wineinger

Carrie Russell

Emily Russell

Jane Fagan

Len Fagan

Kaitlin Fagan

Rhonda Fetheringill

Lola Smith

Gracie Arnold

Gabbie Arnold

Jennifer Graves

Vickie Farnsley

Krishan Kelley

Crystal Kelly

Judy Brown

Darlene Hall

Candy Brough

Chris Whitfield

Laura McClellan-Wanke

Scott Newcomb

Tom Cullen

Bob Bennett

Amy Rogers

Brigitte Emmert

Rose Ann Callahan

Jeff Pennington

Chad Johnson

Lisa Meredith

### **Pledge of Allegiance**

President Linda McClellan led the Pledge of Allegiance and a moment of silence was observed. President Linda McClellan called the public hearing for additional appropriation of the Bus Replacement Fund meeting to order at 7:00 p.m.

### **PUBLIC HEARING FOR ADDITIONAL APPROPRIATION – BUS REPLACEMENT**

Comments were welcomed from the public regarding the additional appropriation for the Bus Replacement Fund. There was no public opposition for the proposed additional appropriation.

### **Adjournment**

The public hearing meeting was adjourned at 7:03 p.m. It is recommended to call the regular meeting to order. Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

### **REGULAR SCHOOL BOARD MEETING**

Call Regular School Board Meeting to Order

### **Recognition of Elementary School String Ensemble**

The School Board of Trustees does hereby approve the recognition resolution.

Motion: Cecil Shrout, Seconded: Sue Jane Miller, Vote: 5-0

#### ***Background Information Provided by Mrs. Jane Sizemore***

*This evening the East Washington String Ensemble, directed by Mrs. Jane Sizemore, will perform two pieces. Mrs. Sizemore teaches k4 Visual Arts at East Washington Elementary and has been teaching a k12 after school strings program for 13 years. Students in the program play guitar and violin and perform for school and community events. The East Washington String Ensemble is featured on the Traditional Arts Indiana website: [www.traditionalartsindiana.org/east-washington-strings/](http://www.traditionalartsindiana.org/east-washington-strings/)*

*Members of the East Washington String Ensemble are: Zara Meredith, Caiti Kemker, Morgan Russell, Noah Futter, Uriah Guthrie, Jacob McClellan, Payten Whitfield, Anakin McCormick, Justin Bell, Landon Smith, Nathaniel Coates, Camryn Coates, Julia Fagan, Gracie Arnold, Gabbie Arnold, Meadoe Creech, Reece Wininger, Alexis Marion, Aiden Kelly, and Eli Saylor.*

### **Presentation of iPad Usage in the Elementary Classrooms**

*Mrs. Amy Rogers, Mrs. Roseann Callahan, Mr. Jeff Pennington, and Ms. Brigitte Emmert, 4<sup>th</sup> grade teachers and Garrett Churchman provided a presentation showing how the iPads are taking them into the 21<sup>st</sup> century of learning with technology.*

## Business

### Approval of Minutes and Executive Session

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 6:00 p.m., on Tuesday, February 11, 2014.

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) immediately following the regular board meeting on Tuesday, February 11, 2014.

The minutes of the Regular Meeting of Tuesday, February 11, 2014 were approved with any additions, corrections, or deletions as recommended by the Board.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

### Vendor Claims/Payroll Claims

The Board approved Vendor Claims #6358 to and including #6443 and Direct Deposit Advices #32039 to and including #32504.

Motion: Cecil Shrou, Seconded: Brian Motsinger, Vote: 5-0

### Monthly Financial Report

The monthly Financial Reports were presented to the Board. The Board approved the monthly Financial Reports as presented.

Motion: Brian Motsinger, Seconded: Cecil Shrou, Vote: 5-0

### Appointment of Corporation Attorney

Superintendent Darnell recommended that the Board approve the appointment of J.C. Tucker of Tucker & Tucker Attorneys to serve as the corporation's attorney for the year April 10, 2014 through April 9, 2015.

After due consideration, the same was approved.

Motion: Cecil Shrou, Seconded: David Churchman, Vote: 5-0

### Approval of Bus Replacement Fund Additional Appropriation Resolution

There having been no public opposition for additional appropriation, it is recommended that the Board approve the Additional Appropriation Resolution in the Bus Replacement Fund as presented for the purchase of a 78 passenger bus.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: Sue Jane Miller, Vote: 5-0

### Enrollment Projection

Superintendent Darnell shared some encouraging news with the Board regarding enrollment. Enrollment for the February 21 count is 5.50 students higher than the September count, making the total enrollment 1,511.97.

#### Approval of Donation to High School FFA

Superintendent Darnell recommended that the Board approve the donation of the high school FFA from former student, Nicole Curtis-Davis.

After due consideration, the same was approved.

Motion: Cecil Shrou, Seconded: David Churchman, Vote: 5-0

#### Transfer Resolution

Superintendent Darnell recommended that the Board approve the Transfer Resolution to transfer \$100,000 from the General Fund to the CPF until the spring property tax draw is received.

After due consideration, the same was approved.

Motion: Cecil Shrou, Seconded: David Churchman, Vote: 5-0

#### Donation to Prosser Vocational School

Mr. Don Balentine, Technology Director requested that network switches that were replaced Within the corporation be declared surplus and to be donated to Prosser School of Technology.

Superintendent Darnell recommended that the Board approve the request to declare the switches surplus and to donate them to Prosser.

Motion: David Churchman, Seconded: Cecil Shrou, Vote: 5-0

#### **Policy and Procedures**

##### Review Parent/Student handbooks for 2014-15 School Year

The Parent/Student Handbook for the elementary school was reviewed by Assistant Principal, Mr. Chad Johnson.

Mr. Johnson indicated that all visitors to the building that go beyond the public areas must have a background check on file. Mr. Johnson stated that the handbook could be put on the district's website for wider availability.

The Parent/Student Handbook for the middle school was reviewed by Assistant Principal, Mr. Tom Cullen.

The Parent/Student Handbook for the high school was reviewed by Assistant Principal, Mr. Bob Bennett.

Superintendent Darnell questioned the credits earned per semester. He would like clarification put in the handbook. Mr. Bennett stated the clarification would be made.

Vice President Cecil Shrou had a question regarding background checks and wondered if they were completed each year. Mr. Bennett said he would clarify in the handbook that background checks needed to be completed each year.

##### Review Alternative Education Handbook for 2014-15 School Year

The Alternative Education Handbook was reviewed by Mrs. Laura McClellan-Wanke, Alternative Education Teacher.

Mrs. McClellan-Wanke stated that the Alternative School adheres to all the high school handbook rules. She stated that the only changes to the handbook were terminology changes.

##### Review Athletic/Coaches Handbooks for 2014-15 School Year

The Athletic/Coaches Handbook for the middle school was reviewed by Mr. Tom Cullen, MS Athletic Director.

Mr. Cullen stated that the only change to the coaches' handbook is the student accident form. The form has been updated. He said there were no changes to the Athletic Coaches Handbook. Vice President Cecil ShROUT asked if something should be put in the handbook regarding keeping the doors closed during practices and games now that the gyms have HVAC. The coaches will keep the doors closed to conserve energy along with it being a safety issue.

The Athletic/Coaches Handbook for the high school was reviewed by Mr. Scott Newcomb, HS Athletic Director.

Mr. Newcomb indicated that there are no changes to the Coaches Handbook from last year. The packet for the Athletic Handbook has not been completed due to ISHA regulation changes that aren't sent out until over the summer months. Mr. Newcomb will have the handbook completed by the first day of school of the 2014-15 school year.

Mr. Newcomb stated that no changes have been made to the Athletic Handbook from last year.

First Reading of Policies: po0150, po1630.01, po1662, po3362, po3419.01, po3419.02, po3430.01, po4362, po4419.01, po4419.02, po4430.01, po5111, po5517, po5517.01, po5630.01, po6144, po6151, po7217, po7510.01; Administrative Guidelines: ag1630.01, ag1630.01B, ag1662, ag1662A, ag3362, ag3419.01, ag3430.01, ag3430.01B, ag4362, ag4419.01, ag4430.01, ag4430.01B, ag5517, ag5517.01 and; Forms: 1662 F1 and 1662 F2

After reviewing the changes to the policies, Superintendent Darnell recommended that the Board approve the first reading of Policies: po0150, po1630.01, po1662, po3362, po3419.01, po3419.02, po3430.01, po4362, po4419.01, po4419.02, Po4430.01, po5111, po5517, po5517.01, po5630.01, po6144, po6151, po7217, po7510.01.

After due consideration, the same was approved.

Motion: Sue Jane Miller, Seconded: Brian Motsinger, Vote: 5-0

Mr. Darnell reminded the Board that approval is not necessary for Guidelines: ag1630.01, ag1630.01B, ag1662, ag1662A, ag3362, ag3419.01, ag3430.01, ag3430.01B, ag4362, ag4419.01, ag4430.01, ag4430.01B, ag5517, ag5517.01. He also indicated approval is not necessary for Forms: 1662 F1 and 1662 F2.

## **Personnel**

### **Approval of Personnel Changes**

Superintendent Darnell recommended that the Board approve the personnel changes as outlined.

After due consideration, the same was approved.

Motion: Cecil ShROUT, Seconded: David Churchman, Vote: 5-0

### **Employment of Staff**

#### **Classified**

✓ Mr. Balentine, Technology Director, recommended Mr. Winn Mahuron as Computer Technician in the Technology Department, retroactive to March 3, 2014 at an hourly rate of \$15.75 per hour, with the potential to increase to \$16.00 per hour pending a 90 day evaluation.

#### **Extra-Curricular**

✓ Mr. Farris, HS Principal, recommended Mr. Chad Johnson as Boys' Assistant High School Track Coach.

✓ Ms. Sater, MS Principal, recommended Mrs. Leah Starrett as Middle School Girls' Tennis Coach.

## **Leave of Absence Certified**

- ✓ Mrs. Candace Herald requested a leave of absence for late May/early June, 2014. Mrs. Herald plans to return to work at the beginning of the 2014-15 school year.

## **Approval of Proposed Employment Contract**

A motion was made to approve the Superintendent contract in the amount of \$108,168 and addendum as presented and extend the contract to June 30, 2016.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

## **Instruction/Curriculum**

### **Adopt Courseware for 2014-15 School Year**

Superintendent Darnell recommended that the Board approve the textbook adoption as presented by Mr. Darin Farris, HS Principal.

Mr. Farris addressed the Board concerning the adoption of courseware for the 2014-15 school year.

After due consideration, the same was approved.

Motion: Cecil Shrou, Seconded: Brian Motsinger, Vote: 5-0

### **Extension of Regular Schedule**

Superintendent Darnell recommended extending the normal school schedule March 31 – April 4, 2014 by one hour each day. By doing so, this will make up for the March 3 school day that was not in attendance due to inclement weather. This is in addition to the previously approved one-hour extension of the day between February 24 – March 21 based on parent/staff survey results. Secretary David Churchman made a motion that May 30, 2014 be the last student day to make up for the March 3<sup>rd</sup> day missed.

President Linda McClellan pointed out that the survey taken showed that the extra hour added to the end of the day was the majority of the survey results.

Vice President Cecil Shrou would like to add the additional hour to make up for the lost day.

Mr. Shrou also asked how the change was affecting special needs students. The principals indicated the special needs students were adjusting well to the change.

Ms. Lisa Thomas, ES Principal indicated that the extra hour per day is working out well at the elementary and the teachers are pleased with the results.

Mr. Tom Cullen, MS Asst. Principal indicated that ISTEP preparation with the additional hour is working out well.

Mr. Darin Farris, HS Principal indicated that the additional hour per day would benefit the seniors' graduation.

The extra hour of instructional time the week of March 31 would not directly interfere with athletics.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 2 – 3, with Cecil Shrou, Linda McClellan and Sue Jane Miller opposing

Vice President Cecil Shrou recommended extending the normal school schedule March 31 through April 4, 2014 by one hour each day.

Motion: Cecil Shrou, Seconded: Sue Jane Miller, Vote: 3 – 2, with David Churchman and Brian Motsinger opposing

### Approval of Field Trip

Because the school district's relationship with Work One and Department of Workforce Development (DWD) is critical, Superintendent Darnell recommended that the Board approve the Work One Find Your Future Career Expo.

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: Cecil Shrout, Vote: 5-0

### Superintendent Information

Superintendent Darnell didn't have any additional information to provide.

### Items by the Board/Late Items

Secretary David Churchman commended the principals on the good job they are doing regarding the additional hour added to each day to make up for the days lost due to inclement weather.

### Public Comments

Transportation Director, Greg Hopkins wanted to publicly thank the bus drivers and workers who prepared the buses for inspection. He stated that all buses passed inspection.

### Adjournment

The meeting was adjourned at 8:27 p.m. The next School Board Meeting is Tuesday, April 8, 2014 at 7:00 p.m.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 5-0

NOTES ARE NOT OFFICIAL MINUTES OF THE BOARD UNTIL APPROVED BY THE BOARD AT THE NEXT REGULARLY SCHEDULED MEETING.

