

**EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES
NOVEMBER 11, 2014**

Members Present

Linda McClellan, President
Cecil Shrou, Vice President
David Churchman, Secretary
Brian Motsinger, Member
Sue Jane Miller, Member

Members Absent

Guests

NEWS MEDIA:

NEWSPAPER

Salem Leader, Kate Wehlann

OFFICIAL GUESTS:

Mr. Steve Darnell, Superintendent
Ms. Christi Pruitt, Treasurer
Mr. Greg Hopkins, Trans. Director/Asst. to Superintendent
Ms. Amber Sater, MS Principal
Mr. Darin Farris, HS Principal

UNOFFICIAL GUESTS:

Theresa Gottbrath	Angela Jackson
Lucas Nale	Morgan Russell
Lily Nale	Vanessa Walker
Emily Smith	Addyson Goodman
Trent Smith	Hector Nale
Steve Jackson	Dennetta Goodman
Amy Walker	Carrie Russell
Trenda Smith	

Pledge of Allegiance

President Linda McClellan led the Pledge of Allegiance and a moment of silence was observed.
President Linda McClellan called the meeting to order at 7:00 p.m.

Recognition of MS Kids Club

The School Board of Trustees does hereby approve the recognition resolution.
Motion: Cecil Shrou, Seconded: Sue Jane Miller, Vote: 5-0

Background Information Provided by Mrs. Angela Jackson

The EWMS Kids Club is a service club that helps many people in our school community. During the holidays, Kids Club sponsors a food drive to gather the foods needed for a traditional Thanksgiving dinner for families in the middle school who need our help. They also provide turkeys that are either purchased or donated to go with each Thanksgiving food box. In December, the EWMS Kids Club also sponsors an angel tree to provide Christmas gifts for children in our school community that need financial assistance. Kids Club raises the funds needed for the projects through sports concessions and donations. The EWMS Kids Club is very proud and excited to be able to make a difference in our school community.

Business

Approval of Minutes and Executive Session

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 6:00 p.m., on Tuesday, October 21, 2014.

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The minutes of the Regular Meeting of Tuesday, October 21, 2014 were approved with any additions, corrections, or deletions as recommended by the Board.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

Vendor Claims/Payroll Claims

The Board approved Vendor Claims #7182 to and including #7299 and Direct Deposit Advices #35646 to and including #36114.

Motion: David Churchman, Seconded: Cecil Shrou, Vote: 5-0

Monthly Financial Report

The monthly Financial Reports were presented to the Board. The Board approved the monthly Financial Reports as presented.

Motion: Brian Motsinger, Seconded: Sue Jane Miller, Vote: 5-0

Approval of Loan Resolution

Superintendent Darnell recommended that the Board approve the Loan Resolution to transfer \$100,000 from the General Fund to the Capital Projects Fund until the fall property tax draw is received.

After due consideration, the same was approved.

Motion: Cecil Shrou, Seconded: Brian Motsinger, Vote: 5-0

Approval of Perfect Attendance Donation

Mrs. Debbie Esarey, ES Principal requested that the Board approve the donation from Jeans' Extrusions for \$450 for perfect attendance awards presented to 5 students from a drawing for 9 weeks of perfect attendance.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

Policy and Procedures

First Reading of Guidelines: 3122.01, 3421, 3421A, 4122.01, 4421, 4421A, 5111, 5200, 8451; Forms: 8451A F1, 8451A F2, 8451A F3a, 8451A F3b; and Policies: 0100, 0140 (0142.3), 0140 (0144.3), 2221, 3120, 3120.04, 3120.08, 3122.01, 3140, 3170, 3170.01, 3419, 4120, 4120.08, 4122.01, 4140, 4170, 4170.01, 4419, 5111, 5200, 5330, 5340.01, 5530, 5830, 6150, 7540.02, 7540.03, 7540.04, 8330, 8451, 8455, and 9211

Superintendent Darnell recommended that the Board approve the first reading of Guidelines: 3122.01, 3421, 3421A, 4122.01, 4421, 4421A, 5111, 5200, 8451; Forms: 8451A F1, 8451A F2, 8451A F3a, 8451A F3b; and Policies: 0100, 0140 (0142.3), 0140 (0144.3), 2221, 3120, 3120.04, 3120.08, 3122.01, 3140, 3170, 3170.01, 3419, 4120, 4120.08, 4122.01, 4140, 4170, 4170.01, 4419, 5111, 5200, 5330, 5340.01, 5530, 5830, 6150, 7540.02, 7540.03, 7540.04, 8330, 8451, 8455, and 9211

After due consideration, the same was approved.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

Personnel

Approval of Personnel Changes

Superintendent Darnell recommended that the Board approve the personnel changes as outlined:

Resignation(s)

Extra-Curricular

- ✓ Scott Stewart resigned as middle school assistant wrestling coach effective immediately.

Employment of Staff

Extra-Curricular

- ✓ Ms. Sater, MS Principal, recommends Chris Hinkle as middle school assistant wrestling coach.

Point of Information

- ✓ Mr. Farris, HS Principal, recommends Luke Terry as volunteer high school wrestling coach.
- ✓ Ms. Sater, MS Principal, recommends Scott Stewart as volunteer middle school wrestling coach.
- ✓ Ms. Sater, MS Principal, recommends Joe Terry as volunteer middle school wrestling coach.
- ✓ Ms. Sater, MS Principal, recommends Nathan Teusch as volunteer middle school wrestling coach.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Cecil Shrout, Vote: 5-0

Instruction/Curriculum

Approval of Field Trip Request

Superintendent Darnell recommended that the Board approve the field trip request as submitted by Mrs. Kate Jones for the My Community, My Vision Grant.

After due consideration, the same was approved.

Motion: Cecil Shrout, Seconded: Brian Motsinger, Vote: 5-0

Alternative Education Report

Mr. Darin Farris, HS Principal was in attendance at the meeting to address any questions/concerns regarding the Alternative Education Report.

Mr. Farris highlighted a few things on the report. He indicated that this is the 2nd year of using Plato software.

He indicated that 39 credits had been earned through November 5.

Beginning with the 2014-15 school year, the Alternative Ed teaching position is split between two teachers.

There are five sophomores in the program this year. Some freshmen will be added during the second semester.

Member Brian Motsinger asked how the transition with two teachers has been. Mr. Farris said the two teachers are collaborating, so it seems to be working well.

Health/Wellness Report

The corporation-wide Health/Wellness Report as submitted by Jody Brewer, RN:

East Washington School Corp Wellness/ Nursing Report November 2014

1) *Coordinated Health Council*

Chair and assist with Coordinated Health Council Activities.

This year's focus is on Obesity/Healthy eating and lifestyle and on Tobacco Cessation.

This council meets approximately 4 times a year. A presentation was made by Greg Hopkins about the new dietary guidelines at the Sept 2014 meeting. The November 2014 meeting will include presentations from Peggy Scott, RN (Wash Co Health dept.) about the HIV/STD rates in county and Rhonda Mills from the Tobacco Coalition will speak about the rise in use of e-cigarettes by teens. The Health council also reviews and makes suggestions regarding current and proposed health policies within the corporation.

2) *Emergency Preparedness*

- *Manage Medical Emergency Response Teams within respective buildings*
- *Provide Emergency first aid for students and staff until Ambulance arrives in cases of medical emergencies.*
- *Assist with procurement and maintenance of Corporation AEDs (located in the Elementary, Middle School, High School, and Football buildings.)*

- *First Aid kits/backpacks have been readied for placement throughout the buildings. 4 in MS, 4 in HS and 6 in Elementary in case of emergency/disasters.*
- *Epi-pens have been place in each building for emergency use in case of anaphylaxis/ severe allergic reaction. (locations: MS clinic, HS by secretary desk, Elementary clinic)*
- *Portable Emergency oxygen now available in MS and Elementary clinics.*

3) Clinic Presence

- *Assess Student health issues*
- *Minor First Aid*
- *Determine if student needs to be sent home vs. stay at school*
- *Administer daily and PRN medications*
- *Document all student visits*

4) Provide Diabetic Monitoring

- *Assessment*
- *Insulin administration*
- *Management of “high” and “low” blood sugars*
- *Assist with care and maintenance of insulin pumps*

5) Asthma Monitoring

- *Assess for “flare-ups”*
- *Teach and assist student with inhalers to learn when and how to use their inhalers.*
- *Administer nebulizer (“breathing treatments”) when needed.*

6) Staff Education:

- *Seizure Precautions*
- *Diabetes training*
- *Other as needed for specific students*
- *CPR Training to teachers, bus drivers and other staff*
- *Universal Precautions Training*

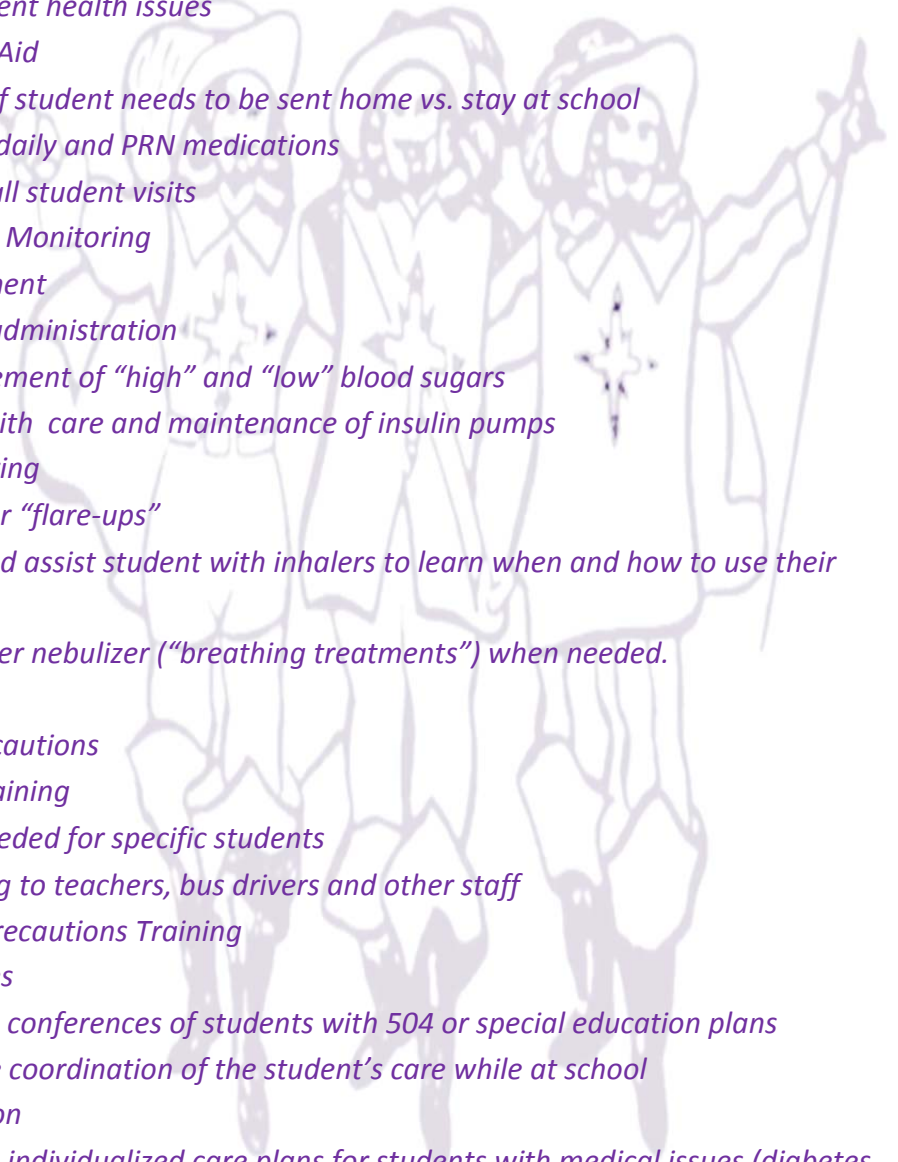
7) Case Conferences

- *Attend case conferences of students with 504 or special education plans*
- *Assist in the coordination of the student’s care while at school*

8) Care Coordination

- *Develop individualized care plans for students with medical issues (diabetes, asthma, seizures, etc.)*
- *Work with other staff as needed to ensure that student’s medical needs are met.*

9) Immunizations



- Monitor immunization records and work to ensure that all students are up-to-date on immunizations by sending out notices to parents via e-mail, letter, or by making telephone calls to parents.
- Update individual immunization records as needed.
- Enter immunization information (with parental consent) into State Data Base (CHIRP)

10) Medical Records

- Maintain and update each individual student's health record on an annual basis

11) Resource for Parents on Medical Issues

- Provide information on an individual basis as requested
- Submit Health-related articles for school newsletters.

12) Vision Checks

- Provide vision screening on:
 - All new Students
 - All students in K, 1st, 3rd, 5th and 8th grades.
- Coordinate additional screenings with volunteer optometrists (Doctor Hedrick – Elementary level, Doctor Mindy Gunn – Middle School/High School).
- Notify parents of suspected visual problems via e-mail, letter, or phone call.
- Assist parents with obtaining financial assistance from Lion's Club if student needs glasses and parents cannot afford them.

13) Dental Health

- School Smiles Program (dental exam and follow-up care at by professional dentist 2-4 times yearly.) School Smiles program will include Elementary, Middle School and High School students. This new program accepts Medicaid, does follow-up at school. Fillings, and minor dental work are done on-site by dentists.

14) State Reports:

- Submit required State Reports Annually
 - A. 6th Grade HPV Vaccination Survey Report due at end of year.
 - B. Corporation (K-12) Immunization Report submitted at end of year.
 - C. Vision/Hearing Screening Report for Pre-K through 12th grade due at end of year.

15) Staff Health

- Coordinate annual flu vaccination clinic on campus. Flu vaccinations as available given on site by the Washington Co Health Dept. (This year there is a shortage of vaccines and a clinic at the schools has been put on hold.)
- Provide free blood pressure checks upon request.
- Manage stock of over-the-counter medications for staff to use as needed: (acetaminophen, ibuprofen, tums, etc.)

- Assist with Coordination of the spring and fall WOW fitness programs for staff.
- Coordinate Hepatitis B vaccinations for the staff through the Washington County Health Dept. (This is a series of three vaccinations and the Health Dept. comes to the school at 1 month, 2 month, and 6 months to give the vaccinations.)

16) Coordinate Educational Programs for Students

- 4th grade hygiene program
- 5th grade puberty program

17) Head Lice Screening

- Head checks in the elementary, middle school and high school on an as needed basis.

Submitted by: Jody Brewer, RN (MS/HS Nurse) and Amy Green, RN (Elementary Nurse)

Superintendent Darnell publically recognized the nursing staff for their efforts. Vice President Cecil Shroust said they were, 'unseen heroes'.

Approval of Rural and Low Income Schools Grant

Superintendent Darnell recommended that the Board approve the Rural and Low Income Schools Grant Application for \$32,297.70.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

Approval of Washington County Youth Foundation Grant Application

Superintendent Darnell recommended that the Board approve the Washington County Youth Foundation Grant Application as submitted by Mrs. Kate Jones, HS Counselor.

After due consideration, the same was approved.

Motion: Cecil Shroust, Seconded: Brian Motsinger, Vote: 5-0

Approval of Washington County Substance Abuse Council Grant Application

Superintendent Darnell recommended that the Board approve the Washington County Substance Abuse Council Grant Application as submitted by Mrs. Kate Jones, HS Counselor.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Brian Motsinger, Vote: 5-0

Approval of High Ability Grant Application

Superintendent Darnell recommended that the Board approve the High Ability Grant Application for \$30,315.00 as submitted by Mr. Greg Hopkins. The High Ability Grant is not a competitive grant.

After due consideration, the same was approved.

Motion: Sue Jane Miller, Seconded: David Churchman, Vote: 5-0

AdvancED Exit Report – MS Visit

Ms. Amber Sater, MS Principal was in attendance at the meeting to address any questions/concerns regarding the report.

Ms. Sater stated that three Powerful Practices listed on the report was the first time the AdvancED team had chosen three for any school.

The team sensed that students felt comfortable going to teachers with any issues and/or concerns, but recommended a formal structure for having mentors in the building for each student.

Ms. Sater said that Mastery Connect is used for remediation with students and is used on a daily basis. She stated the middle school not only had data, but were using that data to improve education for the students using Mastery Connect.

The team left leaving the teachers having a positive reaction to their visit. Three of the five team members asked if they could use the middle school as a model for other schools.

EAST WASHINGTON MIDDLE SCHOOL
AdvancED EXTERNAL VISIT
OCTOBER 21-22, 2014

POWERFUL PRACTICES:

Standard 3 - Teaching and Assessing for Learning

- *3.5 Teachers participate in collaborative learning communities to improve instruction and student learning.*

Standard 5 - Using Results for Continuous Improvement

- *5.5 Leadership monitors and communicates comprehensive information about student learning, conditions that support student learning, and the achievement of school improvement goals to stakeholders.*

Team Statement

Through Professional Learning Communities, the building administration has led the implementation of Mastery Connect. Mastery Connect is used to focus discussion on student performance data, which drives remediation, curriculum alignment, and monitors student achievement. Teacher accountability is checked by administration and cohorts through Mastery Connect data and the use of the Professional Learning Communities to enhance student performance.

Standard 3 - Teaching and Assessing for Learning

- *3.11 All staff members participate in a continuous program of professional learning.*

Team Statement

Professional Learning Communities provide an opportunity for all staff members to enhance professional growth and best practices within the classroom. This alignment assists in building capacity among all staff.

OPPORTUNITIES FOR IMPROVEMENT:

Standard 3 - Teaching and Assessing for Learning

- 3.9 The school has a formal structure whereby each student is well known by at least one adult advocate in the school who supports that student's educational experience.

Team Statement

Develop a formal structure to identify a mentor for each student.

IMPROVEMENT PRIORITIES:

Standard 3 - Teaching and Assessing for Learning

- 3.3 Teachers engage students in their learning through instructional strategies that ensure achievement of learning expectations.

Team Statement

Commit to integrating differentiated instruction that ensures achievement of learning expectations.

Standard 3 - Teaching and Assessing for Learning

- 3.6 Teachers implement the school's instructional process in support of student learning.

Team Statement

Provide exemplars throughout instruction to inform students of learning expectations and increase standards of performance.

FINAL SCORES:

<i>DOMAINS</i>	<i>EWMS SCORES</i>	<i>NATIONAL AVERAGE (4,000 schools across the nation)</i>
<i>Teaching and Learning Impact</i>	<i>315.95</i>	<i>274.14</i>
<i>Leadership Capacity</i>	<i>311.36</i>	<i>296.08</i>
<i>Resource Utilization</i>	<i>332.14</i>	<i>286.32</i>
<i>Overall Score</i>	<i>312.18</i>	<i>282.79</i>

Superintendent Information

- ✓ Superintendent Darnell stated that the high school AdvancED visit had just ended and the results of the AdvancED visit would be shared at the December Board Meeting.
- ✓ Superintendent Darnell pointed out to the Board that the logo on the signs in the Board Room had been changed out and the wording had been updated.

Items by the Board/Late Items

- ✓ Vice President Cecil Shroul would like Paul to get in touch with Zink Signs regarding cleaning the Renaissance sign on highway.
- ✓ Mr. Shroul asked about the band tower progress. Superintendent Darnell indicated it should be completed before winter.
- ✓ Secretary David Churchman would like to have one phone call for school announcements instead of announcements going out to all of one person's tech devices. Superintendent Darnell said he would check with technology to see if it can be rectified.

Public Comments

None

Adjournment

The meeting was adjourned at 7:28 p.m. The next School Board Meeting is Tuesday, December 9, 2014 at 7:00 p.m.

Motion: Brian Motsinger, Seconded: David Churchman, Vote: 5-0

NOTES ARE NOT OFFICIAL MINUTES OF THE BOARD UNTIL APPROVED BY THE BOARD AT THE NEXT REGULARLY SCHEDULED MEETING.

