

**EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES**  
**FEBRUARY 10, 2015**

**Members Present**

Linda McClellan, President  
David Churchman, Vice President  
Sue Jane Miller, Secretary  
Theresa Gottbrath, Member  
Hector Nale, Member

**Members Absent**

**Guests**

NEWS MEDIA:

None

OFFICIAL GUESTS:

Mr. Steve Darnell, Superintendent  
Ms. Christi Pruitt, Assistant Chief Business Officer  
Mr. Greg Hopkins, Trans. Director/Asst. to Superintendent  
Mrs. Debbie Esarey, ES Principal

UNOFFICIAL GUESTS:

Kendra Floyd	Don Balentine
Laura Temple	Jason Temple
Kaden Temple	Brody Temple
Reece Wineinger	Jonathan Wineinger
Amber Wineinger	Marilyn Doan
Matt Lindley	

**Pledge of Allegiance**

President Linda McClellan led the Pledge of Allegiance and a moment of silence was observed. President Linda McClellan called the meeting to order at 7:00 p.m.

**Recognition of Assistant Chief Business Officer**

*Background Information Provided by Mr. Denny Costerison, IASBO Executive Director*  
*On behalf of the board of Directors of the Indiana Association of School Business Officials, I am very pleased to announce that Christi Pruitt has completed the required courses for the Indiana ASBO Voluntary Certification Program. Her certification designation is Assistant Chief Business Officer, which required 78 hours of instruction. This certification acknowledges the experience and knowledge that Christi has regarding the school business management arena. Indiana ASBO created the Certification Program in order to recognize the professional achievements of its members. In order to qualify for certification, an individual must be an IASBO member and fulfill all the personal, ethical, and professional requirements as established by the Indiana Association of School Business Officials. Christi Pruitt is an outstanding individual who is a credit to the East Washington School Corporation and Indiana ASBO.*

## **Recognition of Two Elementary School Accelerated Math Students**

### ***Background Information Provided by Mrs. Debbie Esarey***

*Two 3<sup>rd</sup> grade students are being recognized for mastering 114 math objectives (all of the 3<sup>rd</sup> grade math objectives/standards) in Accelerated Math in the first semester. They are both students in Mrs. Doan's classroom.*

*They are: Kaden Temple and Reece Wineinger.*

The School Board of Trustees does hereby approve both recognition resolutions.

Motion: Hector Nale, Seconded: Theresa Gottbrath, Vote: 5-0

## **Business**

### **Approval of Minutes and Executive Session**

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) at 6:00 p.m. on Tuesday, January 13, 2015.

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to any discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(8) immediately following the regular board meeting on Tuesday, January 13, 2015.

The minutes of the Regular Meeting of Tuesday, January 13, 2015 were approved with any additions, corrections, or deletions as recommended by the Board.

Board did meet in Executive Session for discussion of strategy for the following reason(s): With respect to any individual over whom the governing body has jurisdiction: (a) To receive information concerning the individual's alleged misconduct in accordance with I.C. 5-14-1.5-6.1(5-a) at 5:00 p.m. on January 27, 2015.

Motion: Theresa Gottbrath, Seconded: Sue Jane Miller, Vote: 5-0

### **Vendor Claims/Payroll Claims**

The Board approved Vendor Claims #7537 to and including #7615 and Direct Deposit Advices #37121 to and including #37794.

Motion: David Churchman, Seconded: Hector Nale, Vote: 5-0

### **Monthly Financial Reports**

The monthly Financial Reports were presented to the Board. The Board approved the monthly Financial Reports as presented.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

### **ADM Report**

Superintendent Darnell shared with the Board the final February ADM count. A Power Point presentation was presented showing continued decline in student enrollment, thereby directly negatively impacting revenue.

### Approval of Property & Casualty and Worker's Compensation Insurance Quotes

Superintendent Darnell recommended that the Board accept Praetorian Insurance Company's quote for Workmen's Comp. Insurance coverage beginning March 1, 2015 through February 29, 2016. Praetorian Insurance is our current insurance company.

Superintendent Darnell recommended that the Board accept Catlin Indemnity Company's quote for Property/Casualty Insurance coverage beginning March 1, 2015 through February 29, 2016. Catlin Indemnity Company is our current insurance company with the carrier being WRMAmerica.

After due consideration, the same was approved.

Motion: Theresa Gottbrath, Seconded: Sue Jane Miller, Vote: 5-0

### Approval of Donation to Middle School Kids Club

Superintendent Darnell recommended that the Board approve the \$100 donation from the United Methodist Women's Club to the Middle School's Kids Club for their community Christmas.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: Theresa Gottbrath, Vote: 5-0

### Policy and Procedures

#### First Reading of Policy 2623.01

Superintendent Darnell recommended that the Board approve the first reading of Policy 2623.01.

Superintendent Darnell stated there was a need for the policy to be updated due to the Department of Education invalidating last year's 7<sup>th</sup> grade ISTEP math scores.

After due consideration, the same was approved.

Motion: Theresa Gottbrath, Seconded: David Churchman, Vote: 5-0

### Instruction/Curriculum

#### Approval of Technology Plan

Mr. Don Balentine, Technology Director attended the meeting and presented the technology plan and to answer any questions/concerns regarding the technology plan. Mr. Balentine requested that the Board approve the plan.

Superintendent Darnell recommended that the Board approve the technology plan as presented.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: Sue Jane Miller, Vote: 5-0

#### 2015-16 School Year Calendar

The Board was provided with the proposed school calendars for the 2015-16 school year.

After Board discussion, Superintendent Darnell recommended that the Board approve the 'one week fall, two week spring' calendar for the 2015-16 school year as presented.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Hector Nale, Vote: 4-1, with Theresa Gottbrath opposing

## AdvancED Exit Report – High School Visit

Mr. Darin Farris, HS Principal provided a report of the AdvancEd External Team Visit. Due to illness, Mr. Farris was unable to attend the meeting to address any questions/concerns regarding the report.

Member Mrs. Theresa Gottbrath asked what technology training was provided to staff when new technology is introduced. Mr. Don Balentine, Technology Director addressed the question and stated that training is provided with limited financial resources. The training is applied to the teacher's professional growth points.

### EASTERN HIGH SCHOOL AdvancED External Team Visit November 5-6, 2014

#### **POWERFUL PRACTICES:**

*Eastern High School provides a close, family-like, community atmosphere where students feel safe, valued and supported by staff members.*

#### Standard 2 - Governance and Leadership

- 2.4 Leadership and staff foster a culture consistent with the school's purpose and direction.

#### Standard 3 - Teaching and Assessing for Learning

- 3.9 The school has a formal structure whereby each student is well known by at least one adult advocate in the school who supports that student's educational experience.

#### Standard 4 - Resources and Support Systems

- 4.1 Qualified professional and support staff are sufficient in number to fulfill their roles and responsibilities necessary to support the school's purpose, direction, and the educational program.
- 4.6 The school provides support services to meet the physical, social, and emotional needs of the student population being served.

#### Team Statement

*Stakeholder, teacher and student interviews indicated that the school is the central hub of activity in the community where families feel welcome. Stakeholders feel a sense of pride, not only in the school building, but in the opportunities for academic achievement and technologies afforded to the students. Student interviews consistently showed that students feel welcome, comfortable and respected by school staff.*

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*There is a trend of improvement in state End of Course Assessments for first time test takers.*

#### Standard 5 - Using Results for Continuous Improvement

- 5.4 The school engages in a continuous process to determine verifiable improvement in student learning, including readiness for and success at the next level.
- 5.5 Leadership monitors and communicates comprehensive information about student learning, conditions that support student learning, and the achievement of school improvement goals to stakeholders.

### Team Statement

*Data from IDOE Compass indicates that achievement scores are increasing among first time test takers over the last three years in English 10, Algebra I and Biology I End of Course Assessments. Teacher Interviews revealed a process for identifying and supporting students at risk of not passing ECA's.*

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*The guidance department helps meet the social, emotional and educational needs of the students at Eastern High School.*

### Standard 3 - Teaching and Assessing for Learning

- 3.12 The school provides and coordinates learning support services to meet the unique learning needs of students.

### Standard 4 - Resources and Support Systems

- 4.1 Qualified professional and support staff are sufficient in number to fulfill their roles and responsibilities necessary to support the school's purpose, direction, and the educational program.
- 4.6 The school provides support services to meet the physical, social, and emotional needs of the student population being served.
- 4.7 The school provides services that support the counseling, assessment, referral, educational, and career planning needs of all students.

### Team Statement

*Artifacts and self-assessment indicate that the guidance department has earned the nationally recognized RAMP Award and the state recognized Gold Star Award. Stakeholder interviews reveal a variety of programs in place that support student growth and service.*

### **OPPORTUNITIES FOR IMPROVEMENT:**

*Assess the current use of technology by both teachers and students and formulate a plan to provide professional development in order to use existing technology more effectively as an instructional tool.*

### Standard 3 - Teaching and Assessing for Learning

- 3.11 All staff members participate in a continuous program of professional learning.

### Standard 4 - Resources and Support Systems

- 4.5 The technology infrastructure supports the school's teaching, learning, and operational needs.

### Team Statement

*Observations reveal some use of technology as a replacement for chalkboards and textbooks rather than a device to engage and deepen student learning. Student interviews relay that students view technology as convenient tool for research rather than a tool that increases rigor and higher level thinking. Teacher interviews identified a need to support teachers in their advancement to use technology as an instructional practice.*

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*Develop and utilize a variety of instructional strategies and techniques in order to increase student engagement, learning and achievement.*

Standard 3 - Teaching and Assessing for Learning

- 3.1 The school's curriculum provides equitable and challenging learning experiences that ensure all students have sufficient opportunities to develop learning, thinking, and life skills that lead to success at the next level.
- 3.3 Teachers engage students in their learning through instructional strategies that ensure achievement of learning expectations.
- 3.4 School leaders monitor and support the improvement of instructional practices of teachers to ensure student success.
- 3.5 Teachers participate in collaborative learning communities to improve instruction and student learning.
- 3.11 All staff members participate in a continuous program of professional learning.

Team Statement

*Classroom observations revealed that not all teachers actively engaged students or focused on the development of higher order thinking skills. Artifact review and stakeholder interviews indicated that initiatives for integrating these types of instructional strategies are not coordinated or consistent throughout the school.*

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*Prioritize data collection and analysis of assessment results to inform instruction and improve achievement.*

Standard 3 - Teaching and Assessing for Learning

- 3.2 Curriculum, instruction, and assessment are monitored and adjusted systematically in response to data from multiple assessments of student learning and an examination of professional practice.
- 3.4 School leaders monitor and support the improvement of instructional practices of teachers to ensure student success.

Standard 5 - Using Results for Continuous Improvement

- 5.3 Professional and support staff are trained in the evaluation, interpretation, and use of data.
- 5.4 The school engages in a continuous process to determine verifiable improvement in student learning, including readiness for and success at the next level.

Team Statement

*Teacher Interviews revealed that too much data is overwhelming to interpret. Student interviews indicated some frustration and indifference due to the frequency of testing. Artifacts show a large number of assessments used throughout the year.*

## **IMPROVEMENT PRIORITIES:**

*Develop systematic methods to formalize and evaluate processes and procedures in all areas.*

### **Standard 1 - Purpose and Direction**

- 1.1 The school engages in a systematic, inclusive, and comprehensive process to review, revise, and communicate a school purpose for student success.
- 1.3 The school's leadership implements a continuous improvement process that provides clear direction for improving conditions that support student learning.

### **Standard 3 - Teaching and Assessing for Learning**

- 3.2 Curriculum, instruction, and assessment are monitored and adjusted systematically in response to data from multiple assessments of student learning and an examination of professional practice.
- 3.5 Teachers participate in collaborative learning communities to improve instruction and student learning.
- 3.7 Mentoring, coaching, and induction programs support instructional improvement consistent with the school's values and beliefs about teaching and learning.
- 3.11 All staff members participate in a continuous program of professional learning.
- 3.12 The school provides and coordinates learning support services to meet the unique learning needs of students.

### **Standard 5 - Using Results for Continuous Improvement**

- 5.4 The school engages in a continuous process to determine verifiable improvement in student learning, including readiness for and success at the next level.
- 5.5 Leadership monitors and communicates comprehensive information about student learning, conditions that support student learning, and the achievement of school improvement goals to stakeholders.

### **Team Statement**

*Artifact review and stakeholder interviews revealed documentation that processes and procedures are in place but lacked evidence of formal, written expectations. Written procedures, agendas and minutes that document goals, attendance, roles/responsibilities and dates were not evident. Formal processes for evaluating the effectiveness of policies and programs were not found. Teacher interviews noted the lack of written professional expectations, procedures for new teacher induction and, structure of PLC meetings.*

## **FINAL SCORES:**

<b>DOMAINS</b>	<b>EHS SCORES</b>	<b>NATIONAL AVERAGE</b>
Teaching and Learning Impact	246.67	274.14
Leadership Capacity	263.64	296.08
Resource Utilization	274.29	286.32
Overall Score	256.41	282.79

Approval of New Courses for 2015-16 School Year

Mr. Darin Farris, HS Principal submitted new course offerings for the 2015-16 school year and requested Board approval of the same.

Superintendent Darnell recommended that the Board approve the new course offerings as submitted by Mr. Farris.

After due consideration, the same was approved.

Motion: Theresa Gottbrath, Seconded: Hector Nale, Vote: 5-0

**Eastern High School  
2015-2016 New Courses  
(Requires School Board Approval)**

- *College Algebra (Dual Credit – Ivy Tech)*

*\* Courses will be offered for 2015-2016, but student interest will determine if class is taught.*

**ADVANCED MATHEMATICS, COLLEGE CREDIT (College Algebra)**

2544 (ADV MTH CC)

*Advanced Mathematics, College Credit is a title covering (1) any advanced mathematics course offered for credit by an accredited postsecondary institution*

- *Recommended Prerequisite: Algebra II and Geometry or Integrated Mathematics III.*
- *Credits: 1 credit per semester. May be offered for successive semesters.*
- *Counts as a Mathematics Course for the General, Core 40, Core 40 with Academic Honors and Core 40 with Technical Honors diplomas.*
- *This course may be used for multiple dual credit college courses in mathematics.*
- *Actual course title and university name may be appended to the end of the course title on the student Transcript.*
- *Courses that use this title are most often those taught through the post-secondary campus, taught either online or in traditional settings or a combination; and taught by higher education faculty.*
- *Courses that use this title are those that do not meet specific high school standards for a corresponding high school course, as they are standards beyond what is taught in the high school.*
- *Qualifies as a quantitative reasoning course.*

**School Board Information (No approval needed):**

*EHS will also offer dual credit opportunities in the following Math courses.*

**CALCULUS AB, ADVANCED PLACEMENT**

2562 (CALC AB AP)

*Calculus AB, Advanced Placement is a course based on content established by the College Board. Calculus AB is primarily concerned with developing the students' understanding of the concepts of calculus and providing experience with its methods and applications. The course emphasizes a multi-representational approach to calculus, with concepts, results, and problems being expressed graphically, numerically, analytically, and verbally. The connections among these representations also are important. Topics include: (1) functions, graphs, and limits; (2) derivatives; and (3) integrals. Technology should be used*

regularly by students and teachers to reinforce the relationships among the multiple representations of functions, to confirm written work, to implement experimentation, and to assist in interpreting results. A comprehensive description of this course can be found on the College Board AP Central Course Description web page at:

<http://apcentral.collegeboard.com/apc/public/repository/ap-calculus-course-description.pdf>

- *Recommended Grade Level: Grades 11 or 12*
- *Recommended Prerequisite: Pre-calculus/Trigonometry*
- *Credits: A two credit course, one credit per semester*
- *Counts as a Mathematics Course for the General, Core 40, Core 40 with Academic Honors and Core 40 with Technical Honors diplomas*

### **PRE-CALCULUS/TRIGONOMETRY**

2564 (PRECAL/TRIG)

*Pre-Calculus/Trigonometry is a two-credit course that combines the material from Trigonometry and Pre-Calculus into one course. The foundations of algebra and functions developed in previous courses will be extended to new functions, including exponential and logarithmic functions, and to higher-level sequences and series. The course provides students with the skills and understandings that are necessary for advanced manipulation of angles and measurement. Students will also advance their understanding of imaginary numbers through an investigation of complex numbers and polar coordinates. The course is designed for students who expect math to be a major component of their future college and career experiences, and as such it is designed to provide students with strong foundations for calculus and other higher-level math courses.*

- *Recommended Prerequisite: Algebra II and Geometry or Integrated Mathematics III*
- *Credits: A two-credit course*
- *Counts as a Mathematics Course for the General, Core 40, Core 40 with Academic Honors and Core 40 with Technical Honors diplomas*

#### Approval of Field Trips

Superintendent Darnell recommended that the Board approve the field trip request as submitted by Mrs. Kate Jones, HS counselor. The field trip will be financed through a mini-grant to work on leadership skills.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: Theresa Gottbrath, Vote: 5-0

Mr. Matt Lindley attended the meeting to request approval of a proposed field trip to Spain. The exact date of the field trip has not yet been determined, but will fall between the months of March to June of 2016.

Mr. Lindley would like to build a program for continuing trips over 4 years. He said he would like to extend the invitation to the surrounding school districts for future trips. Mr. Lindley stated that he asks for references for each student going. The references are provided by a teacher and a community member for each student going on the trip.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: Theresa Gottbrath, Vote: 5-0

## **Personnel**

### Approval of Personnel Changes

Superintendent Darnell recommended that the Board approve the personnel changes as outlined:

### **Employment of Staff**

#### Certified

- ✓ Ms. Sater, MS Principal, recommended Mike Snow as Homebound Instructor for a middle school student effective January 19, 2015.
- ✓ Mrs. Debbie Esarey, ES Principal, recommended Brigitte Emmert as elementary physical education teacher effective February 9, 2015 at the annualized base salary of \$36,950.

#### **Transfer**

##### Classified

- ✓ Ms. Christina Applegate transferred from pre-school assistant to a full-time Title I assistant effective February 10, 2015 at her current salary.

After due consideration, the same was approved.

Motion: Theresa Gottbrath, Seconded: David Churchman, Vote: 5-0

#### **Point of Information**

- ✓ Dana Humphrey has resigned as Homebound Instructor effective January 8, 2015.
- ✓ Mr. Darnell, Superintendent, accepted the retirement letter submitted by Terry Thixton, to be effective at the end of the 2014/15 school year.
- ✓ Mr. Darnell, Superintendent, accepted the resignation letter submitted by Justin Long, as PE Teacher and Varsity Wrestling Coach effective February 6, 2015.

#### Approval of Proposed Employment Contract

It is recommended that the Board approve the superintendent contract in the amount of \$108,168 and addendum as presented and extend the contract to June 30, 2017.

Based on Indiana Code, proper notice was given and public hearing held on December 9 for proposed modification to the contract for the Superintendent.

It is recommended that the Board approve the proposed Superintendent contract and addendum as presented at the public hearing on December 9, 2014. Salary amount to be \$109,036 retroactive to July 1, 2014, with an extension of the ending date to June 30, 2017. Contract addendum to include:

#### ***East Washington Superintendent Contract Addendum 2014-15***

#### ***Benefits:***

- 1. Life insurance in the amount of \$200,000*
- 2. Health, LTD, vision and dental insurance as per the master contract*
- 3. 260 day contract with 4 week vacation not including fall break, Christmas break and spring break*
- 4. Superintendent contribution to the Indiana State Teacher Retirement Fund*
- 5. Expenses for one national convention per year*
- 6. Dues for two professional organizations*
- 7. Wage-related benefits provided to all administrators*

8. *403(b) employer contribution equal to the highest percent increase for full-time teachers based on job performance.*
9. *Transfer of 30 days leave. Thereafter, leave days shall be granted in accordance with current master contract provisions. These 30 days shall not be subject to any buy back provision in the future.*

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 4-1, with Hector Nale opposing

### **Superintendent Information**

- ✓ Superintendent Darnell provided the Board with the ISTEP proposed testing schedule. Mr. Darnell stated he would like the Board to review the schedule and said the ISTEP testing time is doubled.

### **Items by the Board/Late Items**

None

### **Public Comments**

None

### **Adjournment**

The meeting was adjourned at 7:53 p.m. The next School Board Meeting is Tuesday, March 10, 2015 at 7:00 p.m.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

NOTES ARE NOT OFFICIAL MINUTES OF THE BOARD UNTIL APPROVED BY THE BOARD AT THE NEXT REGULARLY SCHEDULED MEETING.