

EAST WASHINGTON SCHOOL CORPORATION – SCHOOL BOARD NOTES
JULY 14, 2015

Members Present

Linda McClellan, President
David Churchman, Vice President
Sue Jane Miller, Secretary
Theresa Gottbrath, Member
Hector Nale, Member

Members Absent

Guests

OFFICIAL GUESTS: Mr. Steve Darnell, Superintendent
Ms. Jodi Cole, Treasurer
Mr. Greg Hopkins, Trans. Director/Asst. to Superintendent
Mrs. Kendra Floyd, HR Director

UNOFFICIAL GUESTS: Beth Mauck Russell Hopkins

Pledge of Allegiance

President Linda McClellan led the Pledge of Allegiance and a moment of silence was observed. President Linda McClellan called the meeting to order at 7:00 p.m.

Recognition of Cafeteria Managers: Emma Sprinkle and Beth Mauck

The School Board of Trustees does hereby approve the recognition resolution.
Motion: David Churchman, Seconded: Hector Nale, Vote: 5-0

Background Information Provided by Mr. Greg Hopkins, Food Services Director

I would like to recognize two personnel from Food Services: Emma Sprinkle and Beth Mauck. Emma is the Cafeteria Manager at EWES and Beth is the Cafeteria Manager for EHS/EWMS. Both of these ladies work tirelessly to serve nutritious and well-balanced meals to our students at EW. These ladies continue to learn the new meal patterns being implemented by the DOE and the USDA. They are very mindful of money and using commodity items to keep costs at a minimum. Both work side by side with their staff when there is a shortage of subs to get through the meal service time. I can't say enough about each one. They are both respected leaders in their kitchens and have the utmost respect from me. They care about what the kids like and work hard each day to make sure the meals are presentable and taste good even with a lot of restrictions put on them by the government. Both ladies are an asset to our kitchens, and I appreciate all the work they do! They are certainly deserving of this recognition.

Business

Approval of Minutes and Executive Session

Board did meet in Executive Session for discussion of strategy for the following reason(s): For discussion of strategy with respect to any of the following: Collective bargaining. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries in accordance with I.C. 5-14-1.5-6.1(2-a) at 6:00 p.m., on Tuesday, June 9, 2015.

Board did meet in Executive Session for discussion of strategy for the following reason(s): To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process in accordance with I.C. 5-14-1.5-6.1(9) immediately following the regular board meeting on Tuesday, June 9, 2015.

Member Theresa Gottbrath requested the wording from the June 9 minutes be changed from, "Superintendent Darnell **reminded** the board that the high school roof is under warranty..." to "Superintendent Darnell **informed** the board that the high school roof is under warranty..." Member Hector Nale asked which roof was under warranty. Superintendent Darnell notified the board that the main high school gym was under warranty; the auxiliary gym would be covered under insurance. Board President, Linda McClellan, asked if there were leaks in the roofs of the gyms that were in question for refinishing the floors. Superintendent Darnell shared that no leaks are occurring in any gyms, and nothing was being done with refinishing the gym floors, due to the motion for this project failing last meeting.

The minutes of the Regular Meeting of Tuesday, July 14, 2015 were approved with any additions, corrections, or deletions as recommended by the Board.

Motion: Theresa Gottbrath, Seconded: David Churchman, Vote: 5-0

Vendor Claims/Payroll Claims

Hector Nale questioned the higher amount of this month's water bill. Superintendent Darnell shared that sprinklers were left on at the football field resulting in excessive water usage. He stated that he would speak with Athletic Director, Scott Newcomb, when he returned and would come up with a plan of who would be responsible for the sprinklers being turned off and managed to avoid situations like this in the future.

Hector Nale questioned the Visa bill, asking what conferences were attended and who attended them. Superintendent Darnell informed the Board that there was a FEMA Safety Conference that Mr. Hopkins, Transportation Director, and Mr. Johnson, ES Assistant Principal, attended. There was also an IASBO conference that Mrs. Kendra Floyd, HR Director, and Mr. Hopkins, Transportation Director, attended.

Hector Nale questioned a claim to Alexander Lawn Care. Hector encouraged the Board to look into getting a staff member certified thru Purdue to do the spraying around the schools, instead of contracting it out (currently with Alexander Lawn Care). Theresa Gottbrath pointed out that they might contact Danielle Walker, County Extension agent, about local training. Superintendent Darnell stated he would have someone check with Purdue about the expense associated with getting a person certified and report back.

The Board approved Vendor Claims # 7998 to and including # 8114, and Direct Deposit Advices # 39398 to and including # 40143.

Motion: Hector Nale, Seconded: Sue Jane Miller, Vote: 5-0

Monthly Financial Reports

The monthly Financial Reports were presented to the Board. The Board approved the monthly Financial Reports as presented.

Motion: Theresa Gottbrath, Seconded: David Churchman, Vote: 5-0

Approval of Football Fund Raisers for 2015-16 School Year

Superintendent Darnell recommended that the Board approve the school-based fund raiser request for the 2015-16 school year from Mr. Luke Dean, HS Football Coach.

Mr. Darnell advised the Board that Mr. Dean's requests were not included with the last month's fund raiser requests.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

Approval of AT&T Donation

Mr. Don Balentine, IT Director, requested that the Board approve a donation of \$2,415.36 from AT&T to purchase two SMART Boards for the corporation.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Approval of Dairy/Bakery/Fuel Quotes

Dairy/Bakery: As per the recommendation of SIEC, Mr. Greg Hopkins, Food Service Director recommended Prairie Farms Dairy to supply dairy items to the corporation for the 2015-16 school year.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Mr. Greg Hopkins, Food Service Director, recommended the acceptance of the lowest bid through the Wilson Education Center to supply the bakery items to the corporation for the 2015-16 school year.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Fuel: Mr. Greg Hopkins, Transportation Director recommended Riley Oil Company to supply fuel to the corporation for the 2015-16 school year. It was recommended that the Board accept the bid from Riley Oil Company to supply fuel to the school corporation for the 2015-16 school year.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Annual Financial Report

The 2014 Annual Financial Report to be published in both the Leader and Democrat between August 1 and August 15 was shared at the meeting.

Member Theresa Gottbrath asked if someone could contact Tele-Media about getting a designated line for our internet. Superintendent Darnell shared that we could not switch providers until the contract with our current provider ends.

It was recommended that the Board accept the 2014 Annual Financial Report as submitted. After due consideration, the same was approved.

Motion: David Churchman, Seconded: Sue Jane Miller, Vote: 5-0

Declaration of Surplus/Obsolete Equipment/Furniture

In keeping with Board Policy 7310, Superintendent Darnell recommended that the Board consider Mr. Don Balentine, Technology Director's request to declare his list of equipment as obsolete/surplus equipment.

As per policy, 'The Superintendent is authorized to dispose of obsolete instructional and other property by selling to the highest bidder. S/He shall report all such transactions. Disposal of surplus property purchased with Federal funds shall be disposed of in accordance with Federal guidelines.'

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Policy and Procedures

First Reading of Guidelines: 1520, 2221, 2423a, 2423b, 2430, 5320, 5330, 5540a, 5600A, 5605A, 5605b, 5610.02, 5610, 5610A, 5611, 6320A, 8390; Forms: 2423F1, 2430F2, 5610.02F1; and Policies: 0100, 0130, 0140, 1130, 1214, 2410, 2421, 2423, 2430, 2461, 3113, 3120.08, 3140, 3214, 3410.04, 4113, 4140, 4214, 5540, 5610.02, 5610, 6320, 6460, 8390, 8500, and 9700.01

Mr. Darnell reminded the Board that the guideline changes did not require Board approval. Policies will be brought back for final approval in August.

After due consideration, the same was approved.

Motion: Theresa Gottbrath, Seconded: David Churchman, Vote: 5-0

Personnel

Approval of Personnel Changes

Superintendent Darnell recommended that the Board approve the personnel changes as outlined:

PERSONNEL:

EMPLOYMENT OF STAFF

CERTIFIED STAFF

- ✓ Mr. Farris, HS Principal, recommends Carissa Embry as HS Math Teacher at a beginning salary of \$36,950.00.
- ✓ Mr. Farris, HS Principal, recommends Joshua Harbeson as HS Math Teacher at a beginning salary of \$53,406.00.

CLASSIFIED

- ✓ Ms. Sater, MS Principal, recommends Amanda Dixon as MS ISS/Study Hall Monitor for the 2015/16 school year at \$10.00 per hour.
- ✓ Ms. Sater, MS Principal, recommends Shelby Nunley as MS Instructional Assistant for the 2015/16 school year at \$10.10 per hour.

EXTRA-CURRICULAR

- ✓ Mr. Farris, HS Principal, recommends Montana Knight as Varsity Assistant Football Coach for the 2015/16 school year.
- ✓ Mr. Farris, HS Principal, recommends Carissa Embry as HS Girls Assistant Basketball Coach.
- ✓ Mr. Farris, HS Principal, recommends Kendall Martin as HS JV Girls Basketball Coach.

POINT OF INFORMATION

Resignation(s)

CERTIFIED

- ✓ Mr. Darnell, Superintendent, accepted the resignation letter submitted by John Dablow as High School Math Teacher.
- ✓ Mr. Darnell, Superintendent, accepted the resignation letter submitted by Rob Marconi as High School Math Teacher.

After due consideration, the same was approved.

Motion: Theresa Gottbrath, Seconded: Hector Nale, Vote: 5-0.

Permission to Employ Prior to Start of School

It was recommended that the Board grant permission to Superintendent Darnell to employ prior to the start of school.

After due consideration, the same was approved.

Motion: David Churchman, Seconded: Hector Nale, Vote: 5-0

Substitute Teacher Rate

Superintendent Darnell recommended to keep the substitute teacher rate for Certified (currently \$75.00), Non-certified (currently \$65.00) and East Washington School Corporation retired teacher (currently \$100) the same for the 2015/16 school year.

After due consideration, the same was approved.

Motion: Sue Jane Miller, Seconded: David Churchman, Vote: 5-0

Approval of Administrator Contract

Scott Newcomb serves as the athletic director for the high school. This is a position that requires work outside the realm of a traditional teaching contract and as such Mr. Newcomb serves as an administrative assistant per Indiana Code definition of an administrator. Currently, he receives total compensation for these services of \$80,342 (base of \$71,242, plus \$3,872 for 10 additional days, \$85 for three hours above a Master's degree, and \$5,143 for the athletic director stipend).

It was recommended to approve Scott Newcomb as an administrator for an initial contract period of July 1, 2015 – June 30, 2017 at his current rate of compensation of \$80,342.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Salary Adjustment

Adjustment in salary for the bus mechanic is needed to increase the current employee's hourly rate to one that is competitive with local school districts for employees with comparable work experiences with school transportation.

Superintendent Darnell recommended that Aaron Smith's hourly rate be adjusted from \$19.57 to \$22.00 per hour retroactive to July 1, 2015. Members Theresa Gottbrath and Hector Nale suggested a \$1.00 per hour raise instead. Hector shared that an individual at West Clark with the same number of years of service is making \$21.95 per hour. Linda McClellan pointed out that Aaron Smith is very valuable; he is not a member of the union, so his direct supervisor has to look out for him. Linda was in favor of giving Aaron a raise to \$22.00 per hour; member David Churchman agreed. Sue Jane proposed to meet in the middle at \$21.00 per hour. David Churchman agreed to the \$21.00 per hour raise. Hector Nale and Theresa Gottbrath stated they would be okay with \$21.00 per hour.

It was recommended that Aaron Smith's hourly rate be adjusted from \$19.57 to \$21.00 per hour retroactive to July 1, 2015.

After due consideration, the same was approved.

Motion: Hector Nale, Seconded: Sue Jane Miller, Vote: 3 – 1 – 1, with Linda McClellan opposing and David Churchman abstaining

After the vote, member David Churchman asked for Transportation Director, Mr. Greg Hopkins, to give input. Mr. Hopkins stated that Aaron is worth every penny of \$22.00 an hour; he takes care of things without being asked, is always available if there is a problem with a bus, and does not want to lose him.

Instruction/Curriculum

Year End Technology Report

Mr. Don Balentine submitted the year-end technology report. The report was information only – no Board action needed.

Year End Athletics Report

Mr. Scott Newcomb submitted the year-end athletics report. The report was information only – no Board action needed.

Superintendent Information

National School Boards Association Membership

Superintendent Darnell requested that the Board discuss whether to continue membership with the National School Boards Association or to reduce this expense item.

After due consideration, a motion was made to discontinue membership.

Motion: Hector Nale, Seconded: David Churchman, Vote: 5-0

Budget Work Session – Power Point Presentation

A Power Point presentation was presented with the most up-to-date budget information.

PTO Changes

Superintendent Darnell informed the board that he had spoken with ES PTO President Christina McGinnis. Due to losing parental participation when students move from the elementary to the middle school, the PTO will be restructuring to encompass all three schools starting with the 2015-16 school year.

Items by the Board/Late Items

Board President, Linda McClellan, would like to schedule a Board Retreat with the Indiana School Board Association, as there has not been one since the new board members have started. A common date could not be determined at the meeting. Board President McClellan asked for members to let her know of dates open in August or September.

Public Comments

No comments

Adjournment

The meeting was adjourned at 8:38 p.m. The next regular School Board Meeting is Tuesday, August 11, 2015 at 7:00 p.m.

Motion: David Churchman, Seconded: Hector Nale, Vote: 5-0