

# **EAST WASHINGTON SCHOOL CORPORATION SCHOOL BOARD MEETING**

SUPERINTENDENT  
Dennis Stockdale

BOARD OF EDUCATION:

Theresa Gottbrath, President; Linda McClellan, Secretary; Hector Nale, member;  
Tom Coats, member; Jeff Clem, member

Tuesday, January 3, 2017 6:00 pm

Admin. Bldg. Board Room

## **LEGAL MINUTES**

### **Members Present**

Theresa Gottbrath, President  
Linda McClellan, Secretary  
Hector Nale, Member  
Tom Coats, Member  
Jeff Clem, Member

### **Members Absent**

### **Guests**

NEWS MEDIA:

#### **NEWSPAPER**

Salem Leader, Kate Wehlann

OFFICIAL GUESTS:

Mr. Dennis Stockdale, Superintendent  
Mr. Greg Hopkins, Trans. Director/Asst. to Superintendent  
Mrs. Kendra Floyd, Human Resources Director  
Mrs. Donna Campbell, Admin. Secretary

UNOFFICIAL GUESTS:

Andy Cooper, PSG Energy Group  
Jami Krynski, PSG Energy Group

## **REORGANIZATION OF BOARD MEETING**

### **I. Administer Oath of Office to Newly Elected Board Members**

Mrs. Kendra Floyd administered the Oath of Office to Mr. Tom Coats and Mr. Jeff Clem.

### **II. Pledge of Allegiance**

President Theresa Gottbrath led the Pledge of Allegiance and a moment of silence was observed.

### **III. Call Board Reorganization Meeting to Order**

President Theresa Gottbrath called the meeting to order at 06:00 p.m.

### **IV. Approval of Corrected Agenda**

It was recommended that the Board Approve the Corrected Agenda.

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After due consideration, the same was approved.

Motion: Linda McClellan  
Seconded: Hector Nale  
Vote: 5-0

## **V. Election of Officers**

Called for nominations for the following offices:

**President:** Hector Nale

After due consideration, the same was approved.

Motion: Linda McClellan  
Seconded: Tom Coats  
Vote: 5-0

**Vice President:** Theresa Gottbrath

After due consideration, the same was approved.

Motion: Tom Coats  
Seconded: Jeff Clem  
Vote: 5-0

**Secretary:** Linda McClellan

After due consideration, the same was approved.

Motion: Hector Nale  
Seconded: Jeff Clem  
Vote: 5-0

At this point, Mr. Hector Nale replaced Mrs. Theresa Gottbrath as President of the Board.

## **VI. Approval of Appointments**

### **Background Information**

The Board of School Trustees is expected to officially appoint the applicable positions: Treasurer, Deputy Treasurer, Extracurricular Treasurers, and Recording Secretary at the first meeting in January. The Board also needs to name individuals annually to sign checks, contracts, agreements, and purchase orders.

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## **Recommendation**

It was recommended that the Board of School Trustees approve the appointments to the following positions:

- ✓ Ms. Jodi Cole as Corporation Treasurer with a \$200,000.00 bond renewable in July of each year.
- ✓ Mrs. Melissa Pickerill as elementary school Extra-Curricular Treasurer/Lunch Program Treasurer with a \$50,000.00 bond renewable in July of each year.
- ✓ Mrs. Marcia Jones as middle school Extra-Curricular Treasurer with a \$25,000.00 bond renewable in July of each year.
- ✓ Mrs. Lou Ann Kindrick as high school Extra-Curricular Treasurer with a \$30,000.00 bond renewable in July of each year.
- ✓ Mrs. Kendra Floyd, Human Resources Director is also bonded with a \$200,000.00 bond renewable in July of each year.
- ✓ Mr. Dennis Stockdale as Recording Secretary
- ✓ Individual authorized to sign corporation checks: Ms. Jodi Cole
- ✓ Individual authorized to sign corporation checks, contracts, agreements, and purchase orders: Mr. Dennis Stockdale

After due consideration, the same was approved.

Motion: Tom Coats

Seconded: Linda McClellan

Vote: 5-0

## **VII. Appointment to Various Boards/Committees**

### **Background Information**

It is requested annually that the Board of School Trustees appoint members of the School Board to various applicable committees.

### **Recommendation**

It was recommended that members of the Board of School Trustees be appointed to the following committees for the 2017 calendar year.

Health Insurance Committee (2 members) – Tom Coats and Hector Nale

Strategic Planning Committee (2 members) – Theresa Gottbrath and Jeff Clem

Superintendent's Advisory Board (2 members) – Theresa Gottbrath and Jeff Clem

Wellness Committee (2 members) – Linda McClellan and Tom Coats

After due consideration, the same was approved.

Motion: Tom Coats

Seconded: Jeff Clem

Vote: 5-0

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## **VIII. Approval of Board Meeting Dates**

	January 24, 2017
February 7, 2017	February 21, 2017
March 14, 2017	March 21, 2017
April 11, 2017	April 25, 2017
May 9, 2017	May 23, 2017
June 13, 2017	June 27, 2017
July 11, 2017	July 25, 2017
August 8, 2017	August 22, 2017
September 12, 2017	September 26, 2017
	October 24, 2017
November 14, 2017	November 28, 2017
	December 12, 2017
	January 9, 2018

Meetings will begin at 5:00 p.m. unless otherwise announced.

After due consideration, the same was approved.

Motion: Linda McClellan

Seconded: Tom Coats

Vote: 5-0

## **IX. Annual Appointment for Legal Advertisements**

### **Background Information**

The Board of School Trustees is expected to annually identify media venues for publicly sharing legal notices.

### **Recommendation**

It was recommended that the following newspapers be used to advertise legal notices/requirements of the district:

The Salem Leader  
The Salem Democrat

After due consideration, the same was approved.

Motion: Jeff Clem

Seconded: Linda McClellan

Vote: 5-0

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## **X.      Procedural Items**

Procedures of Treasurer, Superintendent and Principals

### **Background Information**

The Board of School Trustees each calendar year approves procedural matters.

### **Recommendation**

It was recommended that the Board of School Trustees approve the following:  
Treasurer to issue payroll when due; Treasurer is to pay certain invoices in advance to take advantage of discounts and avoid penalties; Superintendent is to apply for State and Federal funds when available and useful to our schools; authorize Treasurer, Deputy Treasurer or Superintendent to **apply for and** issue school corporation credit card for school use in accordance with IC 20-5-1-1.1-1. Building principals are authorized to expend extra-curricular investment funds in accordance with State Board of Accounts regulations.

After due consideration, the same was approved.

Motion: Linda McClellan

Seconded: Theresa Gottbrath

Vote: 5-0

## **XI.      Resolution to Transfer to Rainy Day Fund**

It was recommended that the Board approve the Resolution to Transfer \$112,000.00 from the Transportation Operating Fund to the Rainy Day Fund.

Linda McClellan questioned why there were extra funds in Transportation. Mr. Stockdale explained that most of the excess was savings from low fuel costs. The Board will have to approve any spending and these Rainy Day funds will be earmarked for Transportation needs.

After due consideration, the same was approved.

Motion: Theresa Gottbrath

Seconded: Jeff Clem

Vote: 5-0

## **XII.      Personnel**

Recommendation to approve the following:

### **Transfers**

- ✓ Mr. Stockdale, Superintendent, recommends Aaron Smith become Director of Building/Transportation Maintenance effective January 2, 2017 at a beginning rate of \$25.00 per hour.

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- ✓ Mr. Hopkins, Food Service Director, recommends transferring Barbara Spaulding from a 60 hour per pay ES Cafeteria position to a 30 hour per pay ES Cafeteria position effective January 3, 2017.
- ✓ Mr. Stockdale, Superintendent, recommends transferring Mark Pixley from ES 2<sup>nd</sup> shift Custodian to HS 2<sup>nd</sup> shift Custodian retro-active to December 19, 2016.
- ✓ Mr. Stockdale, Superintendent, recommends transferring Darlene Pixley from Part-time MS Cafeteria staff to Fulltime HS 2<sup>nd</sup> shift Custodian retro-active to December 19, 2016 at a beginning rate of \$11.25 per hour.
- ✓ Mrs. Esarey, ES Principal, recommends transferring Danielle Fredericks from part time MS Cafeteria to a FT ES Aide effective January 3, 2017 at a beginning rate of \$10.00 per hour.

## **Leave of Absences**

- ✓ Mr. Stockdale, Superintendent, recommends approving an FMLA leave for Winn Mahuron effective December 16, 2016.

After due consideration, the same was approved.

Motion: Theresa Gottbrath  
Seconded: Linda McClellan  
Vote: 5-0

## **XIII. Announcements**

Board of Finance meeting immediately following Reorganization Meeting

## **XIV. Adjournment**

The meeting was adjourned at 06:15 p.m.

After due consideration, the same was approved.

Motion: Linda McClellan  
Seconded: Jeff Clem  
Vote: 5-0

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# **BOARD OF FINANCE MEETING**

## **I. Call to Order**

President Hector Nale called the meeting to order at 06:15 p.m.

## **II. Election of Board of Finance Officers for 2017**

### **Background Information**

Indiana Code 5-13-7-6 requires the Board of School Trustees to meet annually to appoint the Board Finance Committee as a legal entity and to review the investment report required by Indiana Code 5-13-

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7-7. The Board Finance Committee is to include the members of the Board of School Trustees and the person responsible for budget preparation.

## **Recommendation**

It was recommended that the Board of School Trustees and Superintendent be appointed to the Finance Committee with officers and duties being the same as those of the School Board for the 2017 calendar year.

After due consideration, the same was approved.

Motion: Tom Coats  
Seconded: Jeff Clem  
Vote: 5-0

### **III. Review of Investment Report**

The corporation currently has no investments.

### **IV. Announcements**

School Board Work Session immediately following Reorganization Meeting

### **V. Adjournment**

The meeting was adjourned at 06:17 p.m.

After due consideration, the same was approved.

Motion: Linda McClellan  
Seconded: Jeff Clem  
Vote: 5-0

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Hector Nale, President of the Board

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Linda McClellan, Secretary of the Board